



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

N.J.S.A. GOVERNMENT COLLEGE, KAPURTHALA

PRINCIPAL, N.J.S.A. GOVERNMENT COLLEGE, KAPURTHALA

144601

www.gckpt.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Incepted as a Sanskrit Vidyalaya in 1856 by His Highness, Raja Randhir Singh, the visionary ruler of Kapurthala, Nawab Jassa Singh Ahluwalia Govt. College has entered 167th year of its establishment. It was in the same year in which three universities in Calcutta, Madras and Bombay were established under the new education policy based on Woods' Dispatch of 1854. The students used to sit under a Peepal tree where a havan kund was erected and the tutees were imparted education in the traditional Guru-Shishya Parampara. This 200 year old Peepal tree still adorns the college campus. Beginning as a high school, it was affiliated to Calcutta University till 1882. In 1896 the school was raised to the level of an intermediate arts and subsequently to degree college in 1945. The college went co-educational in 1943, arguably the first institute to do so in the region with only 12 girl students. Taking a giant leap the college became a Post Graduate Institution in 1976 by introducing M.A. English. At present, the college has post graduation in Economics, English and Commerce. In 1978 the college was given its present name Nawab Jassa Singh Ahluwalia college after the founder of the quondam Kapurthala state. It was the first college in Punjab to tutor pupils in foreign language. Maharaja Jagatjit Singh loved French so he introduced the teaching of French in 1916 and this college became the sole institution teaching French in the region. To absorb the escalating number of the tutees, a new U-shaped building was erected around the Peepal tree which was inaugurated by Sir Louis Dane, the then Lieutenant Governor of Punjab on April 7, 1913. It has the honor of being a premiere seat of learning in undivided Punjab and is the oldest surviving educational institute in North India. Set up on a sprawling 33 acres campus with covered area of 74 08.17 square meters, the magnificent red and white building bears the royal insignia comprising 32 class rooms, 8 well-equipped laboratories and 2 Conference Halls. The learning spaces are airy and well-lit encompassing 18 ICT enabled smart classrooms and a seminar hall. It is well connected with railway station and bus stand at just 1.7 km and 1.2 km respectively. The magnificent and aesthetically designed building of the college comprises four blocks: U Block, New Block, Commerce Block and Science Block and is the best for facilitating the teaching-learning process.

Vision

To perpetuate the philosophy of equipping and imparting quality education and skills to the students from varied socio-economic, regional and linguistic backgrounds. To disseminate quality education to the galvanized and responsible citizens who act as stimulants through affordable value education along with the monetary perks provided by government of Punjab exceptionally for the weaker segments of society, providing egalitarian platforms, connecting students to the realities of the world they live in, while infusing conventional with modern and professionalism with humanism. Academic brilliance is nurtured by adopting a radical, student centric teaching- learning pedagogy following a diligent curricular. Having transversed a journey that has crossed sesquicentennial milestone too, the institution envisions to stay distinctive and noticeable as an icon of preserved cultural heritage, that includes tangible culture as well, which indeed is kind of protection of indigenous intellectual property.

Mission

To proffer an across -the- board education with a tenacious commitment to the essence and inventiveness, to

warrant holistic growth of students enabling them to respond to societal exigencies and endeavors so that they understand the power of knowledge and responsibility that comes with it. To emphasise the power of collaboration, harmony and conflict resolution in the attainment of goals and help the youth to assume leadership roles in a globalised, rapidly changing, technology based nation and world.

To bring forth an effectual and enlightened learning environment that captivates youth with aspirations to be the harbingers of change. The ever dynamic and progressive mission of NJSA college currently aligns with National Education Policy, that envisages fair minded and unprejudiced education for all that would enable the students to experience the global quality of education in their very own country, that too accessible and economical. Some special cells NSS, NCC, Disability Redressal Cell, Red Cross Committee, Women Sexual Harassment Redressal Committee, Swatch Bharat Abhiyan cell etc. function diligently to ensure the indoctrination of social obligation by organising 'Community Outreach Programmes' to cater to the needs of society. The institution is in the mission to bestow upon the students, a value oriented education in synchronisation with practical and theoretical academic aspects aiming for flourishing and robust nation. Reservation, Fee Concessions and Scholarships are provided for equal and equitable opportunities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The most economical fee structure in the region.
- The college boasts of more than 165 glorious years of excellence.
- Excellent rail and road connectivity.
- College committed to holistic education and viable augmentation.
- Experienced and dedicated faculty.
- Dialectical interaction with the stakeholders with a potent feedback from tutees, pedagogues and parents.
- Lucid and dynamic administration along with decentralized management.
- Comprehensive range of courses at different levels.
- Gender specific empowering education to make a momentous augmentation for domestic and universal advancement.
- Structured scrutiny of continuous appraisal and propositions of stakeholders and their incorporation in the functioning of the institution.
- Cross cultural ethos on campus.
- Monetary aid to meritorious students.
- Efficacious interpersonal mentor-mentee relationship and grievance redressal system.
- Effectual internal and external auditing system.
- Interconnection with commercial enterprises and training allies.
- For furtherance of Punjabi Culture and Language, college has opted for Heritage and Cultural Preservation as its quintessence practice.
- Plastic free, nominal waste, energy conservation and environmentally sustainable campus.
- Key role by an active Internal Quality Assurance Cell (IQAC) to enrich, sustain over all quality of the institution.
- The alumni, who have made a mark in diverse fields, contribute for development of their Alma mater.
- The exemplary infrastructure also encompasses Botanical Garden, Ground, OSA Park and other small

parks.

- There is a separate girls' common room equipped with all necessary facilities.
- The college has a well established Information and Communication Technology enabled network, which forms the backbone of campus teaching-learning, research, administration and governance.
- Wi-Fi facility along with 78 computers and 7 printers cum scanners and 3 scanners is available in the campus.
- The college also takes pride in its comprehensive sports and fitness infrastructure. The outdoor sports facilities include a basketball ground, a cricket pitch and open space for yoga and athletics.
- Indoor arrangement includes a fully equipped gymnasium with state-of-the-art exercise machines.
- Various incentives such as scholarships, award, roll of honour and college colour are provided to the sportspersons.
- The college canteen is well equipped and fully-maintained. Regular hygienic checks are conducted in the kitchen to ensure a qualitatively satisfactory food experience for the students.
- The college has received various grants from government agencies for upgradation and maintenance of infrastructure. A new conference hall has been constructed under RUSA and HE-scheme.

Institutional Weakness

- Dearth of permanent teaching staff really hampers the institutional growth. Lack of sufficient, qualified teachers and staff instability threaten students' ability to learn and reduce teachers' effectiveness. The teacher shortage makes it more difficult to build a solid reputation for teaching and to professionalize it.
- More concentration on teaching and learning has led to a constrained scope for research rigor on the campus.
- Paucity of vocational and skill based courses exists although institution has introduced skill based diploma and certificate courses in the recent two years.
- No student exchange program at national and international levels.
- Constrained collateral to augment digital teaching learning on campus.
- Diminishing interest in pure sciences.
- Lesser autonomy in curriculum designing.
- Institute interaction with the industry is limited because of limited accessibility which prevents the rural youth to grab opportunities.
- Though the present infrastructure of the library is sufficient to cater to the needs of the ongoing programs, but college requires e- subscriptions and filling of post of a librarian and a restorer.
- Established research and innovation cell is not functional in the college because of lack of research infrastructure thus students lag behind for developing entrepreneurial skills.
- Hostel accommodation facilities is not present in the institute.

Institutional Opportunity

- Plausible and well founded alliance between industry and academia can bolster the ambit of innovation and entrepreneurial activities.
- Alumni can amplify learning experience on campus, adding relevance to the courses proffered.
- Efficacious use of solar energy and rain water harvesting.
- Scope for setting up Research Centre for different subjects.
- Initiation of employment oriented programmes to augment global proficiency of students.
- To emerge as Hub of Sports.

- The Institution can provide students, early in their college experience, with relevant labor market data, including job sectors that are growing, starting salaries, high demand skills, and educational requirements for particular jobs.
- There is no doubt that the best way to build students' credentials or to help them make an informed choice about a future career is to Increase their opportunities to take part in experiential learning opportunities. Internships, mentored research and field-based learning experiences, service learning all help students clarify their educational and career goals and build their skills.
- Most students drop out not for academic reasons, but because of life challenges. To help students meet these challenges, campus may offer emergency financial aid and assistance with housing, transportation, food etc.
- Students who drop out often feel unwelcome on campus and incapable of meeting a campus' academic expectations. In contrast, successful students have a sense of connection to faculty, classmates, and advisors, and a positive mindset about their ability to achieve their goals. There are simple steps that could be taken. They can encourage students to take part in campus activities and to join student interest groups. These may foster stronger student-faculty ties, often by instituting motivational programs or integrating co-curricular activities (like visits to a museum or a performance) into courses.
- The institution can expand course availability, often through online courses. It could simplify degree requirements and take steps to address curricular roadblocks.
- The institution could create a campus culture geared toward success, both academic and career success.

Institutional Challenge

- To ensure institutional development and make teaching effective, productive and result oriented. But due to the tiring day-to-day tasks that are done manually, it takes away the enthusiasm and hardly leaves any time for creative thinking and innovation for teachers & staff.
- To maintain endless records of students and other administrative activities manually is not just exhausting it's also time-consuming. It impacts student performances if teachers engage in admin work (which is the case in almost every institute).
- Even though today's parents are full-time working professionals, they want to be involved in their child's academic activities. It is also a common fact that students perform better if there is proper parent-teachers-student engagement and collaboration. But most parents don't have time to visit the institution every now and then for updates.
- Faculty deficiencies and the powerlessness of the state educational system to pull in and hold well-qualified instructors have been presenting Problems of quality education in for a long time.
- To help the students from rural background to enhance their communication competence.
- Mass exodus of youth to foreign shores.
- Proliferation of private universities and technical institutes leading to competition.
- Dwindling interest in traditional courses due to easy accessibility of online courses.
- Long, tedious procedures for inception of new academic programmes.
- Challenges of over-centralization, bureaucratic structures and absence of responsibility, straightforwardness, and polished methodology.
- Value education is not offered in the institutions. If offered, religion and hatred are spread in the name of value education.
- Younger generation is not interested in serving their country and they are more interested in just taking up a job and a hefty pay package. Rapid growth of science and technology and subsequent industrialization has caused a great and danger to our old moral values.
- Quality of student intake in certain departments due to change in preferences.

- As tuition fee is regulated, resource base could be affected

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our Institution, a co-educational Government college, affiliated to Guru Nanak Dev University, Amritsar, invariably endeavours to attain accomplishment in providing globally combative quality education. The curriculum provided by the university is strictly adhered to. The college follows the academic calendar released each year by Guru Nanak Dev University. Admissions, commencement of classes, internal assessments and examinations are scheduled as per this calendar. Given college's emphasis on co-curricular and extension activities, each department and society also create their calendar of events. These calendars pertain to activities such as guests lectures, academic meets, field trips and skill development workshops. The principal encourages adherence to these calendars through regular meetings with the staff. The faculty members are also appointed as Members of Board of studies, to proffer recommendations for the formulation and revision of the curriculum.

Academic process in the institution is streamlined with timetables lesson plans, workloads and other administrative tasks prepared well in advance of teaching sessions. The teaching faculty of the institution is supported by the well-equipped ICT enabled smart classrooms with internet facility. The faculty regularly update their disciplinary knowledge through active involvement in faculty development programmes, refresher Courses, curriculum reviews, evaluation and participating in different decision making bodies.

Teaching strategies as lecture method, project work, presentations etc. are blended with life experiences through field trips, ensure effective delivery of curriculum that incorporates an emphatic approach and makes teaching learner-centric. Some courses provided practical experience to student through internship, training and projects and field trips and industrial visits add an experiential quotient to students' understanding. Complementing these proceeds are strong Mentor-Mentee and Buddy Groups. These groups have been formed wherein a small number of students are placed under one staff member who develops a meaningful relationship with them. The main thrust of these groups is to help the students sail through difficulties and enrich themselves through their career paths. Mentors help to boost morale, monitor students twice a week and record their progress. They provide a confidential atmosphere where students can explore any topic or situation and discuss any concern that they have. Motivational sessions are conducted to encourage the students to participate in activities as per their comfort and interests. Issues of anxiety, stress and a slew of academic worries are resolved through collaborative efforts of the mentor and mentee and buddy groups.

Teaching-learning and Evaluation

The institution works fastidiously to ameliorate pedagogic procedures focusing on holistic development of students. Lucid student centric teaching pedagogies ignite passion for learning amongst the students of diverse background and culture with varying abilities. The college adheres to a broad spectrum of programmes and courses available for the students according to their needs and choices.

Right from admission, the college follows a well-administered and transparent procedure with ease of availability of information on our website. The fee structure is nominal, so students from diverse background especially from rural areas take advantage of low fee structure. With outcome based education the conduction

of co-curricular activities and community outreach programs remote holistic development of the students.

The institution has formative and summative assessment system for measuring the learning outcomes of learners. Class tests are conducted regularly along with academic and extension activities in diverse fields and mid semester exams for learner's over growth; the slow learners and advance learners are identified through robust and transparent internal evaluation process. The performance of slow learner has enhanced by addressing their challenges through effective counselling with necessary monitoring and remedial classes. The advanced learners are encouraged towards self-learning with an access to e-learning platforms along with the guidance to participate in reputed competitive exams.

Special attention is given to the students with special needs from economically weaker sections. All the students are encouraged to participate inter college competitions to optimize their potential. The robust evaluation process is not only the parameter to access the integrity of the teaching learning process. There is also a strong feedback system in place which is critically analyzed and addressed to ensure equality enhancement. The institution supports faculty to participate in workshops, conferences and seminars to update their knowledge and teaching skills along with promising future prospects.

The institution maintains complete transparency in evaluation methods and examination related grievances. Anti-ragging and harassments cells of the institution, ensures a safe environment for the learners and tutorial and buddy groups promote individual focus on the students. Along with these human values and professional ethics are imparted in the young brains through extension activities and experiential learning. The learners are also engaged in various clubs, societies and cells such as PTA, IQAC etc. as student representatives and their suggestions are paid due attention in all policy matters, has resulted in sequential milestones leading the institute towards realization of its vision.

Research, Innovations and Extension

The college recognizes the importance of research in academic pursuits. Persistent efforts are made to inculcate the interest of both the faculty as well as the students in research based activities and the college has a well-defined policy for the promotion of the same. The institution is established with a vision to benefit the global community using its strength in research, innovation and extension activities. This being key areas of focus, the institute is committed for promoting interdisciplinary research, innovation skills and development to create novel technologies through academic collaborations. During last 5 years the college's Ph. D qualified faculty has been engaged in various projects and they have a number of publications under their credit. There have been publications in the form of books, journals, and paper presentations etc. in the subjects of Commerce, History, Punjabi, and Science. Institution has created an ecosystem for innovation and has taken initiatives for creation and transfer of knowledge. For this motive a survey was conducted and the roof of physics theatre was found to be the most suitable for installation of Solar panels, due to good solar insolation. After completing all the essentials, a system with 1.25Kw capacity was installed which resulted in the reduction in electricity bills of the college. Rain water harvesting system is there to conserve and replenish water under the earth and also to check flooding during the rainy season. Extension activities are organized by various societies and departments in the college of National Cadet Corps (NCC), National Service Scheme(NSS), Red Cross Society, Red Ribbon Club, Career Counselling & Guidance Cell, departmental societies etc. During last five years a number of Extension activities have been conducted in the college campus, nearby localities, city and villages and have earned appreciation for the volunteers, brought a positive change in the area concerned and sensitized the students deeply. Awareness campaigns under 'Atam Nirbhar Bharat', 'Fit India Movement', 'Swachh Bharat Abhiyan', Van Mahotsav, Ek Bharat Shreshtha Bharat, Road Safety Month, Blood Donation Camp, Mission

Pride of Punjab, Awareness against Drug Addiction, World Environment Day etc. are organized by NCC and NSS successfully, which nurture desirable attributes of social responsibility among the students. Apart from these field trips, departmental competitions like Quiz, Poster Making, Essay Writing, Debates, Paper Presentation and Inter College Competitions are organised to strengthen experimental & task based learning.

Infrastructure and Learning Resources

The magnificent and aesthetically designed building of the college comprises four blocks: U Block, New Block, Commerce Block and Science Block and is the best for facilitating the teaching-learning process. The exemplary infrastructure comprises 32 class rooms, 8 well equipped laboratories and two conference halls with 18 ICT enabled smart classrooms and a seminar hall which are airy and spacious along with Botanical Garden, Ground, OSA Park and other small parks inside the college premises. There is a separate girls' common room equipped with all necessary facilities. There are 32 CCTV cameras to ensure vigilance and personal safety of students, teachers and other stakeholders. The college has a well established Information and Communication Technology enabled network, which forms the backbone of campus teaching-learning, research, administration and governance. Wi-Fi facility along with 78 computers, 7 printers cum scanners and 3 scanners are available in the campus. The college library, the biggest treasure of knowledge has one of the oldest book banks. It is well equipped with AC reading room for students and more than 37,000 books. It is a rich repertoire of learning resources. The college makes great efforts to provide the latest technology and challenging competitive material to the students and keeps them well acquainted with current and latest knowledge of the world. The college also takes pride in its comprehensive sports and fitness infrastructure. The outdoor sports facilities include a basketball ground, a cricket pitch and open space for yoga and athletics. Indoor arrangement includes a fully equipped gymnasium with state-of-the-art exercise machines. The college canteen is well equipped and fully-maintained. Regular hygienic checks are conducted in the kitchen to ensure a qualitatively satisfactory food experience for the students. The college has received various grants from government agencies for upgradation and maintenance of infrastructure. A new conference hall has been constructed under RUSA and HE-scheme. The building has full back-up power supply in form of UPS and generator. There are noticeboards at relevant spots in order to cater the need of passing information about admission, examinations, inter-office notices, departmental activities notices etc. Under IQAC, college has appointed committee for infrastructure involving senior staff and student members. Inside the college premises ramp provides an easy access to differently abled students. The learning resources of the institute are well-maintained and the faculty makes full use of ICT tools. For the effective maintenance and safety of the campus, the institute has an active maintenance committee that ensures upkeep of all the facilities with a system of periodic check.

Student Support and Progression

Through student-centric financial incentives and welfare measures N.J.S.A Govt. College has created a fabric of social inclusion and empowerment. Various capacity building and skill enhancement initiatives are undertaken for the benefit of students. The institution provides both centre as well as state government scholarships to needy and meritorious students. Some departments of the college also provide student the funds to support marginalized students in continuation of education and to reduce the dropout rate. During the last five years, there has been a drastic decrease in the number of college dropouts as many students have benefited from this funding support. In addition to financial support, the Grievance Redressal Cell of the college helps the students to seek redressal for complaints, including harassment and ragging. Formal Counselling is also provided to the students for their emotional wellbeing. Career Counselling & Guidance Cell provides support with regard to career aspirations, guidance for higher education, civil services exams, workshops and seminars

to acquaint the students with various career options. Student representatives are included as editors in College Magazine and in Student Council to give them opportunities to have say in college matters. Various capacity building and skill development seminars, workshops and lectures are organized to aid the students in their overall growth. Extension activities foster the hidden talent and empower the students to become proactive lifelong learners. Activities and awareness campaigns by NCC & NSS wings of the institution impart learning and sensitize the students towards societal and environmental issues. The departmental activities and competitions aid in their progression, to make them ready for the real world experience. An Honesty Shop was opened in the college on 11.07.2018 in the library, where stationery items were kept at the corner of the library with rate list without CCTV, and students can pick any item by dropping price money in a box. This initiative taken by college was successful. The College also facilitates students' representation and engagement in various administrative and co-curricular activities. The students regularly participate in various cultural and sports competitions at district, state and national level and bring laurels to their alma mater. Our students secure meritorious positions in the university. The Alumni Association OSA meets annually and supports the institution financially, and with its valuable feedback and works for the betterment of the students.

Governance, Leadership and Management

The college has a transparent and multi layered governance marked by transparency, inclusivity and accountability. The governance at the institution is reflective of a visionary and effective leadership. With well defined vision and mission, the college bolsters an atmosphere promotive to actualize intellectually proficient, morally conscientious and socially committed citizens. The vision and mission statements stand as the future timelines of the institution. The dynamic and able leadership at the institute has imbibed these statements and incorporates them in formulating the strategic perspective plan of the institution. The Participative management of the college believes in decentralized leadership at every level of administration and a robust structure has been established to sustain and improve the quality of education. The main policy framing body of the institute comprises Principal as the Chairman and senior staff members. They review the plan for the growth and expansion of the institution and this report of the progress, approval of annual budget and expenditure are encompassed by the Governing Council. The Principal is the driving force behind the academic and administrative activities of the institution. Vice Principal and Heads of respective departments take collective responsibility in planning all the academic events and in decision making. Various sub committees like Scholarship, Career Counselling, Time Table, IQAC, PTA, OSA etc. are formed at the beginning of every academic year. They meet to plan, accomplish and evaluate the academic, curricular activities and disciplinary measures to ensure continuous improvement of academic standards. Minutes of the meetings of all the committees are maintained. The Staff Council and various committees & cells in the college deal with different areas such as Admission Rules, Conducting of Examination, Extension Activities, Scholarship provisions, Use of financial grants from various spheres, Youth and women empowerment endeavors and many other similar areas. The institute also has well-structured Performance Based Appraisal System to ensure productivity of the faculty. Accordingly each employee is expected to fill an Annual Performance Appraisal Report (APAR) and submit it to the concerned authority. The College conducts internal and external financial audits on a regular basis. The Compliance of academic procedures and continuous improvements in teaching learning process is ensured through systematic audits by IQAC.

Institutional Values and Best Practices

Environmental degradation has become a critical and global concern over the past two decades. Among these concerns the college has embraced green initiative as an area that is distinct to the institution's priorities. The

vision and the mission of college also emphasise the need to teach young minds about the principles of human rights, equality and social Justice. The college has adopted two Best Practices: Environmental Sustainability and Education Inclusion. Massive endeavors have been made by the students and the academia to create awareness about environmental sustainability. At present the college flaunts 1022 plant species as its fauna. This has improved the biodiversity index of the campus by attracting many species of birds and insects. This novel initiative amalgamates the tradition by selecting species native to the region and modern Miyawaki technique thereby promoting natural restoration of land. The college tries to minimise the use of chemical fertilisers and encourages the plantation of trees that are indigenous, hardy and replenish water and nutrition in the soil. It is developing into hub of natural diversity and is helping to reduce the carbon footprint of the region. It has also ameliorated the biodiversity marker of the area by attracting many species of birds and insects. NJSA upholds the value of educational equity. This refers to the achievement of fairness justice and impartiality in imparting education .Equity in this context also means the ability to meet the specific needs of specific individuals by fostering inclusive class rooms. The goal is to provide learning environment where social and economic disadvantages do not pose barriers to learning, development and growth. Our institution tries to develop effective education practices that would lead to transformation change for student learning and achievements. The focus is to develop effective verbal, non-verbal, written, technological and communication skills to support and enhance student learning. Being government institution, it primarily caters to the needs of students from socially and economically backward sections of society. The aim of the practice is to enhance their learning capabilities so that they are better placed in the society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	N.J.S.A. GOVERNMENT COLLEGE, KAPURTHALA
Address	Principal, N.J.S.A. Government College, Kapurthala
City	Kapurthala
State	Punjab
Pin	144601
Website	www.gckpt.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Tirath Ram Basra	01822-233581	9463539206	01822-23670 0	gckapurthala@gmail.com
Associate Professor	Jasmeet Sethi	01822-230111	9814768650	01822-23670 0	gurnoor.2012@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Punjab	Guru Nanak Dev University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-05-2007	View Document
12B of UGC	26-03-2013	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Principal, N.J.S.A. Government College, Kapurthala	Urban	33	7408.17

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co	Duration in Months	Entry Qualificatio	Medium of Instruction	Sanctioned Strength	No.of Students

	urse		n			Admitted
UG	BSc,Economics	36	Senior Secondary Examination	English,Hindi,Punjabi	80	17
UG	BCom,Commerce	36	Senior Secondary Examination	English,Hindi,Punjabi	75	74
UG	BA,Humanities	36	Senior Secondary Examination	English,Hindi,Punjabi	560	328
UG	BA,Humanities	36	Senior Secondary Examination	English,Hindi,Punjabi	560	328
UG	BCA,Computers	36	Senior Secondary Examination	English	60	58
UG	BSc,Science	36	Senior Secondary Examination	English	80	19
UG	BSc,Science	36	Senior Secondary Examination	English	60	13
UG	BSc,Science	36	Senior Secondary Examination	English	80	7
PG	MA,English	24	Graduation in any stream	English	60	15
PG	MA,Economics	24	Graduation in any stream	English,Hindi,Punjabi	60	8
PG	MCom,Commerce	24	Graduation with commerce	English	60	10
PG Diploma recognised by statutory authority including university	PGDCA,Computers	12	Graduation in any stream	English	40	12

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				47			
Recruited	0	0	0	0	0	4	0	4	4	21	0	25
Yet to Recruit	0				0				22			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						47
Recruited	17		2		0	19
Yet to Recruit						28
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	3	0	1	0	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	1	0	0	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	4	0	4
PG	0	0	0	0	0	0	1	14	0	15
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	2	3	0	5
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	3		7		10

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	460	2	0	0	462
	Female	670	0	0	0	670
	Others	0	0	0	0	0
PG	Male	9	0	0	0	9
	Female	46	0	0	0	46
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	4	0	0	0	4
	Female	8	0	0	0	8
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	201	174	172	202
	Female	272	237	267	276
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	83	69	75	65
	Female	144	153	168	188
	Others	0	0	0	0
General	Male	137	137	149	184
	Female	246	246	269	310
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1083	1016	1100	1225

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Interdisciplinary and multidisciplinary describe work that involves multiple separate disciplines. Interdisciplinary work typically involves the linking or combination of two or more fields of study to create a synthesized whole. Multidisciplinary work draws on the knowledge from two or more fields of study as well, but is often used to describe work in which the boundaries of the disciplines involved are maintained. The institution has a holistic multidisciplinary curriculum with a vision to equip the students with an overall knowledge on allied fields apart from their core subjects. Humanities, Science and Commerce are an integral part of the courses in the Institute. Drug Abuse and Environment</p>
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	<p>Science are taught in first four semesters of the course. Projects on community engagement and social service are undertaken by students every semester. For example, Distribution of necessary accessories to Kushta Ashram and slum areas, blood donation camps, educating women on health and hygiene etc. NSS Volunteers and NCC Cadets take part in community services throughout the year. The faculty of the Institute participate in many interdisciplinary National and International Conferences, Seminars, Orientations, Faculty Development, Programmes etc. every year to promote a blending of different disciplines leading to the exchange of research ideas and knowledge on topics of various domains.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and provide multiple options for entering and leaving colleges or universities. ABC IDs of college students were created in the month of January 2023 by the orders of DPI (Colleges). Under the directions of GNDU and approval by the Higher Education Department, Punjab, ABC IDs are being created for the students taking admissions in the session 2023-2024. Here, it is to be specially mentioned that only GNDU is following the guidelines provided by DPI (Colleges), Punjab, for the newly admitted students to have ABC IDs. As our Institute is affiliated with GNDU Amritsar, any student who takes admission at our College has their ABC IDs created by the College itself. Furthermore, the Institute is offering a basket of elective papers for each B.A., B.Sc., M.A. English, and Economics courses, and the students have the flexibility to choose the subjects as per their requirements. This is a preliminary initiative taken by the Institute to fulfill the bigger goal of implementing the Academic Bank of Credits.</p>
<p>3. Skill development:</p>	<p>The institution organizes various events and programs to foster a sense of teamwork, inventiveness, inquisitiveness, reliability, assertiveness, and sympathy in faculty and students. All of this lays a strong foundation for future academic and career success. The faculty of the institution participate in various FDPs and seminars</p>

	<p>to upgrade their knowledge and develop the skills necessary to perform effectively. The college has taken the initiative to conduct seminars, workshops, and guest lectures to sensitize the students and develop their leadership qualities, communication skills, creativity, professionalism, and more. Students and teachers alike are encouraged to upscale their skills. This academic year, the students have visited various industries to have firsthand knowledge and experience of working, and they have attended extension lectures by renowned personalities, which gave them insight to choose their careers wisely. The institution's skill development efforts are evident through its enrichment of curriculum, electives, and add-on courses too. During the year 2021-22, four Certificate Courses and two Diploma courses recognized by Jagat Guru Nanak Punjab State Open University, Patiala, have been taken. During this period, 42 students were enrolled in the Certificate Course of Accounting and Taxation, 3 students in the Certificate Course for Fashion Designing, 5 students in the Certificate Course for GST, and 17 students in the Certificate Course for Software Development. Meanwhile, 15 students were enrolled in the Diploma for Fashion Designing and 9 students in the Diploma for Software Development. In the current academic year 2022-23, two Diploma courses are being taught in Fashion Designing and Software Development with 15 and 9 students respectively. The soft skill development program is an integral part of every student's curriculum. Besides English Learning and Teaching Skills, Poetry Recitation, Essay writing competitions, and Literary competitions help enhance their learning. For PG Degree Courses like M.A. English, M.A. Economics, and M.Com, the students have many options to choose their careers, such as Teacher, Receptionist, IELTS Trainer, Field Manager, Computer Operator, Banking, etc.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Language, as a medium of communication, is the driving force of worldly affairs. Without language one cannot think of the existence of the world itself. Study of Indian Languages in the present times is extremely vital. It is the need of the hour as the exploration of Indian Knowledge Systems (IKS) has begun. We have started to explore the ancient indigenous knowledge of various scientific fields which are naturally in indigenous languages. So, to</p>

	<p>support such exploration and research activities knowledge of Indian Languages, its literature, structure and range of knowledge is a prerequisite. Hence, the study of Indian Languages contributes to the greater cause of unearthing the ancient Indian knowledge and converging its outcomes with the modern requirements leading to prosperity of the society and nation at large. Study of indigenous languages not only leads to the prosperity of the nation but also makes the individual person culturally rooted and betters his/her Expressiveness. To promote/ integrate Indian Knowledge System, College is ever conscious. College has included Hindi, English, Punjabi and Sanskrit in its curriculum as Elective Subjects to reach across cultures and religions, thereby promoting true National Spirit in the youth. National and International days related to language like Mother Tongue Day, Hindi Diwas, World Poetry Day etc. are celebrated to promote these languages. The rich literature of these languages inculcates ethical values and rich heritage of our country. In Post Graduate course in English includes a paper Indian Writing in Translation which have four different units of different languages that is Sanskrit, Punjabi, Bengali and Marathi. These learners get to know about different cultures through literature. In the curriculum set by Guru Nanak Dev University there are religious topics too like Japji Sahib Gurbani by Shri Guru Nanak Dev Ji in Post Graduate English, which indicates the zeal of the Institution to inculcate spiritual, moral and ethical values in the students- that seem diminishing in today's world. Inclusion of 'Nath Bani', 'Bhagat Bani' and 'Gurbani' in Elective Punjabi Syllabus, incorporation of sermons by Shri Guru Nanak Dev Ji, Kabir ji, Surdas ji and Tulsi Das ji in Elective Hindi Syllabus and inculcation of moral and spiritual values from some chapters of Bhagvat gita in Elective Sanskrit syllabus unfold the richness of ancient scriptures for the students.</p>
5. Focus on Outcome based education (OBE):	<p>Outcome-based education (OBE) offers a framework to learn and deliver the acquired skills, focusing on the end result. It increases students' academic success and decreases dropouts. Hence, the college provides outcome-based education (OBE) to the students and emphasizes performance-based learning. This is an attempt to measure educational efficiency using</p>

outcomes rather than inputs like the amount of time students spend in class. The college offers an education that is learner-oriented by implementing various teaching techniques and conducting evaluations. OBE focuses more on what students can do with what they have learned than on what they know. This makes it relevant to both students and employers as it prepares students for the real world and meets the needs of businesses. Through the mainstreaming and integration of vocational education into general education, which will assist students in developing a variety of skills to meet industry demands and enhance the quality of education, the National Education Policy (NEP) 2020 has placed a special emphasis on vocational education. The new policy has created a skill-based education model. Following are some learning outcomes: Students are able to see themselves as individuals with various abilities and skills, of which some are more developed than others. They demonstrate regular involvement and active engagement over a period of time. They are able to identify and demonstrate their understanding of global issues, make responsible decisions, and take appropriate action in response to the issue either locally, nationally, or internationally.

6. Distance education/online education:

Online teaching and learning make students more responsible for their own education. ICT helps students get ready by letting them explore, assess, share, and present information in a fairly organized way. Modern learners are good with technology, so using ICT in their everyday learning makes them feel and look good. Students are encouraged to learn without going to physical classes by using mobile apps like PPT, videos, value-added courses, skill development courses, etc. Using ICT to teach and learn is part of the education system today. ICT-based education helps improve and use information delivery in the best way possible. Some of the classrooms have LCD screens and Wi-Fi, which makes it easy for teachers to upload their lessons and materials and encourages them to do so. This helps online classes and learning go smoothly. At the institution, two skill-oriented diploma courses are being taught, recognized by Jagat Guru Nanak Punjab State Open University, Patiala. Technology also gives us great opportunities to make learning easier

for everyone, no matter what their needs are. Students can learn both theoretical and practical skills with the help of technology. By doing this, they can learn how to make presentations, study for school and job exams, and distinguish between reliable and unreliable sources on the internet. Students are directed to explore the subject contents on the internet to widen their horizon of knowledge, which also promotes their learning of the global world scenario. Faculty members receive regular training and development on how to create e-content.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?

Electoral Literacy Club's main motive is to encourage the youth to participate in electoral process. This platform aims to create an awareness as well as to sensitize the youth towards their electoral rights. Initiated on the behest of Election Commission of India, this platform has been primarily earmarked for the youth and the future voters. It has been playing a pivotal role in strengthening various campaigns towards Electoral Literacy of youth. With reference to the letter no 4646 dated 14.12.2017 by ERO cum Sub Divisional Magistrate an Electoral literacy Club was formed in the institution on 18.12.2017 and Dr. Jaswinder Singh was appointed as Nodal Officer of this club. Since then this club has been actively organising activities and seminars to spread awareness among youth. Campus Ambassadors and ELC Nodal Officer are working continuously to make the democracy function better by informing the young generation about Electoral Process, EVM and VPAT machines and importance of Voting. Social Media Platform like Facebook has also been used effectively for this purpose. SVEEP (Systematic Voters Education and Electoral Participation) Voter Awareness Forum has also been formed in the college on 10.11.2021 with reference to the letter no 705-727/ A.S.D.A dated 08.11.2021 from Sub Divisional Magistrate cum Assistant and Prof. Happy Kumar and Prof. Sneha Sharma have been appointed as Nodal Officers for the same. Campus Ambassadors have also been appointed. Under SVEEP the students participate in various activities

	like Voter Awareness Rallies, Celebration of Voters Day amendments in Voter ID cards, competitions as Poster Making, Essay Writing, Slogan Writing, Seminar and Declamation contests.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the Coordinator and coordinating faculty members are appointed by the college principal. The Coordinator works according to the letters related to Electoral tasks sent by the district administration. During election time, the Coordinator and faculty members diligently work on various tasks related to the election, from awareness campaigns to assisting voters in using Electronic Voting Machines. Student Ambassadors are also appointed, and they help other students with their votes and other related matters.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Coordinator, along with staff members, works efficiently for the smooth conduct of elections, and duties for the same are appointed by the district administration. Various activities are organized at the college campus, which include: <ul style="list-style-type: none"> • Celebration of National Voter's Day each year, with staff and students taking an oath to use their votes wisely. • Awareness campaigns about NVSP and seminars conducted for this purpose. • Awareness campaigns about the Voter Helpline App. • Organization of awareness campaigns in rural areas with the help of Village BLOs (Booth Level Officers). • Amendments of Voter Epic cards and informing students about it. • Rallies organized to spread awareness among rural residents, along with competitions such as Slogan Writing, Poster Making, Essay Writing, and Declamation. • Provision of parking areas to the polling staff by the institution during elections. • Organization of special booth camps by the administration (BLO), with information provided to the students. • Assistance provided by the college SVEEP team to staff and students in linking their Voter IDs to their Aadhaar Cards. • College staff members perform their duties as Polling Officers (PO), Assistant Presiding Officers (APRO), Presiding Officers (PRO) and Counting Supervisors (CS) to assist the administration during Zila Panchayat Elections, General Assembly Elections and Parliament Elections. • Senior teaching staff members are appointed as Master Trainers for various types of elections including Zila Panchayat Elections, General Assembly Elections and Parliament Elections. • The Election Commission

	<p>also appoints class IV employees for election duties.</p> <ul style="list-style-type: none"> • Maintenance of contact with the District Administration through letters throughout the year.
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The institution takes various initiatives related to electoral issues and organizes awareness campaigns in nearby villages. Some of these initiatives include:</p> <ul style="list-style-type: none"> • Observation of National Voter's Day on 25.01.2023, with Principal Dr. Tirath Ram Basra enlightening students about their right to vote and encouraging them to use their votes wisely. • Organization of special camps on 19.11.22 and 20.11.22 for amendments in Voter lists, with students being informed about them. • Appointment of Campus Ambassadors (Pallavi and Rahulpreet Singh) of B.A final year by the SVEEP committee through a notice dated 31.01.22. These ambassadors assist the staff and guide students regarding the voting process. • Provision of parking area for Polling Staff during Assembly Elections 2022. • Initiation of a campaign starting from 01.08.22 to link Voter IDs with Aadhaar Cards, with all staff members directed to link their respective IDs as soon as possible.
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The institution guides students below 18 years of age about the voting process from time to time. Lectures are organized to enlighten the students, and student ambassadors help them apply for and amend their votes. A notice was issued on 21.09.22 instructing students who have crossed 18 years of age to apply for their Voter IDs and amendments. A lecture conducted on 25.09.22 by Nodal Officer Prof. Happy Kumar aimed to enlighten the students about the voting process. The SVEEP committee also organizes campaigns in nearby villages to raise awareness about elections and encourage them to use their right to vote wisely.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1083	1016	1100	1225	1467
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 61

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
36	42	46	47	48

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
84.75	76.26	40.88	38.89	57.99

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

N.J.S.A. Government College, a constituent co-educational institution of Guru Nanak Dev University, is a prominent college of rectitude. The curricula transacted are determined at the level of the University. The college draws up **Academic Schedule** for each session in line with the Calendar laid out by the university, which comprises information regarding admission, working days, academic terms and dates of filing of reservations and returns. It is assimilated in the prospectus uploaded on the college website.

- The principal encourages adherence to these calendars through regular meetings with the staff.
- Departmental meetings are conducted at the onset of each semester and **Workload Allocation** is done as per the subject specialisation and perspicacity of faculty. Department wise **Time table** is framed keeping in view the subject combination offered by the college and is arrayed both on the notice board as well as shared online via college website and Student Portal.
- The tutorial periods play a critical role in enhancing students' performance in **Assignments**. Teachers thus ensure that tutorials take place as per schedule during which they provide students the tips on how to attempt good assignments
- For the purpose of **Continuous Internal Evaluation** assessments are conducted in the form of home assignments, class projects and student presentations. Assignments are designed to train students in academic writing. The teachers schedule these assessments on regular intervals through the course of a semester. Dates for assessments are decided in tandem with the students. It is ensured that students are given the time, they need to produce well written and adequately researched assignments. Further faculty members inform the students about the expectations from the assignments and the criteria they would use to grade. The assessments are conducted in the form of home assignments, class projects and student presentations.. Faculty members inform the students about the expectations from the assignments and the criteria they would use to grade.
- Teachers remain very mindful of evaluating assignments in a timely manner. Students are provided feedback on their performance.
- In order to make teaching- learning process more learner centric, different teaching strategies like lecture method, project work presentations, case studies, seminars and study tools are adopted. **Mentor Mentee Groups** and **Buddy Groups** have been created for individual interaction between the faculty and the students.
- Registrar Academics conducts internal **Academic Audit** of all departments to ensure effectual delivery of curriculum..
- Unitised Teaching Plans are followed for efficacious curriculum delivery.
- The students are appraised for internal assessment on marks scored in MSTs, Attendance and participation in the class activities.
- Teachers remain very mindful of evaluating assignments in a timely manner. Students are

provided feedback on their performance and also offered opportunities to improve their scores if they wish.

- During the onslaught of pandemic, the college had quickly adapted to the New Normal through seamless transition to online platforms like **Google Meet** and **Zoom** etc.
- The college organizes integrative competitions, events and exhibitions.
- Proper attendance is ensured by issuing warning to the defaulters and informing the parents.
- Faculty is encouraged to attend Orientation courses, workshops and seminars.
- New strategies and programmes are improvised to address the issues raised by the stakeholders.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 4

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 1.14

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
67	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

- Gender dynamics are given specific importance in the curriculum and addressing problems unique to women and the children occur as a part of programmes as diverse as Sociology, Economics and English .The History Department offers several courses that acquaint students with the historical trajectories of gender issue.
- The curricula of the programmes transacted in college teach students about the need to create healthy societies that respect human rights and seek ethical, sustainable solutions to regional, national, global problems. Students are encouraged to select projects and presentations that allow them to learn more about government and non government initiatives taking place in Indian sectors such as child and maternal health and children education.
- Protecting the environment is a core value of the institution reflected in its Eco Friendly practices and Green Spaces. In Terms of curriculum the environmental studies course transacted with 1st year students, provides them knowledge on the natural sources that sustain life, the consequences of human actions on the Web of life and strategies, need for environment protection, conservation by diversity and environmental equity .As a part of this course students walk with nature appreciating it in the NJSA campus and Botanical Garden.
- Professional Ethics are addressed in a large number of courses as well. Discussions on ancient texts and their lessons for today's work life encourage students to imbibe values such as honesty, integrity and courage. The course 'Busines Ethics and Corporate Governance' and 'Business and

Social Ethics' educate students about both business ethics and corporate excellence.

- The college has walked an extra mile in its pursuit to imbibe environmental consciousness by creating Botanical Garden. Botanical garden is rich in plant biodiversity. The students learn about the various types of plant varieties like medicinal plants, ornamental plants, herbs, shrubs while enjoying the beauty of botanical garden. In the botanical garden mostly those plants are planted which are required for the botany practicals as taxonomy is mentioned in the syllabus of B.Sc. Medical. It is a collection of trees bearing different canopies, shrubs, herbs and succulents.
- At present the college flaunts 1022 plant species as its fauna. This has improved the biodiversity index of the campus by attracting many species of birds and insects. This novel initiative amalgamates the tradition by selecting species native to the region and modern Miyawaki technique thereby promoting natural restoration of land. The college tries to minimise the use of chemical fertilisers and encourages the Plantation of trees that are indigenous, hardy and replenish water and nutrition in the soil. It is developing into hub of natural diversity and is helping to reduce the carbon footprint of the region. It has also ameliorated the biodiversity marker of the area by attracting many species of birds and insects. The students learn to appreciate their natural habitats. The college boasts of its 200 years old veteran peepal tree which is a landmark and heritage Tree. Many tree plantation drives are conducted on a regular basis and students are exhorted to conserve water and adopt at least three plants and nurture them.
- Everything in the institution is geared towards providing transformative education in a structured manner towards students with accessibility, comprehensibility and transparency as our watchwords in this process.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 32.04

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 347

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 44.29

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
502	439	478	527	665

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1215	1215	1155	1155	1155

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 69.33

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
289	266	286	284	308

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
426	426	405	405	405

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio**2.2.1**

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 30.08

2.3 Teaching- Learning Process**2.3.1**

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Experiential Learning

Incessant and deliberate efforts are made by the faculty to enable the students to perceive their potentialities and evolve as leaders and metamorphosis as emissaries of change in society. Some of the methods adopted to accomplish this process are:

- Regular exposure to advanced levels of knowledge and skill requirements of the industry through excursions and field trips which keep the students well acquainted with the latest trends.
- Project work bolsters team work and participative learning. Industrial visits, study hours, museum visits, heritage walks and excursions are undertaken on a regular basis to provide practical and hands on experience to the students.
- Practical exposure by Science Department bolsters experiential and participative learning for the students is promoted.

Participative Learning

- The student council helps to share students' ideas, interest and concerns with teachers and the college principal. Students get a chance to participate in college governance through representation in Student Council.
- Activities like group discussions seminars, quiz contest, debate declamations, extension lectures, and workshops create an environment of participative learning.
- Extensive use of case study is made to ameliorate the problem solving ability of the students.

Problem Solving Methodologies

- Career Counselling and Guidance cell in the college helps in enhancing the quality and skillful education of students and endeavors to give the students full exposure and make them well equipped to meet the demands of the competitive job market.
- The college conducts UGC/ CSIR -NET classes for the post graduate students of the Departments of Economics, English and Commerce. Equal Opportunity Cell, Women Sexual Harassment Committee, Anti-Ragging Cell and Red Ribbon Club of the college secure furtherance of equality among all the students.
- Exclusive attention is paid to the slow learners to resolve their issues.

Use of ICT enabled tools for effective Learning

- In this era of digitalization the teachers of the institution have embraced the use of ICT tools to enhance the quality of teaching learning process. Since the beginning of the pandemic teachers have taken classes through the Google meet platform. The use of ICT tools by the faculty has enabled better and swifter communication and delivery of curriculum in an effective way.
- The college has a Wi-Fi enabled campus with 100 mbps bandwidth. Section wise broadcast groups have been formed by the faculty for sharing reading material, assignments and e-books

from time to time.

- The seminar hall equipped with latest ICT tools is used to conduct seminars, guest lectures and presentation using LCD projectors.
- The college has well equipped computer labs. The teachers take practical classes for courses like Mathematics, Commerce Economics. The curricula of these courses have practical components which require the use of computer labs.
- Orientation programs are conducted regularly to familiarize and update the faculty with knowledge and skills to use contemporary digital tools. This enabled the faculty to overcome the challenges posed by Covid 19 and resulted in smooth and complete transition to different online platforms like Google Meet, Zoom etc.
- Departments make use of educational broadcasted Talks and YouTube content to facilitate the teaching learning process. Use of e-mails to clarify queries and share information is encouraged
- The seminar hall equipped with latest ICT tools is used to conduct seminars, guest lectures and presentation using LCD projectors.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 85.21

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
51	51	51	52	52

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 30.59

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	15	11	11	11

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- Updating of University notifications about the examination is provided to teachers as well as students.
- Continuous information regarding evaluation on the basis of house examination/ monthly tests, attendance, projects, presentation, departmental lectures and model making is provided to the students.
- The internal assessment is marked twice in every academic session before the commencement of final semester examination.
- The faculty also gives due weightage to the students' participation in sports and extracurricular activities.

Transparency in internal assessment mechanism

- At the initiation of the academic session the students are acquainted with the assessment criteria. Students are regularly instructed to attend classes, appear for MSTs and submit assignments.
- The evaluated worksheets are given to the students in classes for on the spot discussion of the performance. The teachers also give them tips to attempt the paper in a more effective manner.
- Every student is required to attend minimum 75% lectures delivered to that class in each paper as well as 75% of the laboratory works, seminars etc.
- The students and parents are duly informed about the attendance and examination awards. It is done with the view that parents can ensure better learning outcomes with the cooperation of teachers.

External Assessment of the students

- Before the start of the University Theory Examination, Practical Examination is undertaken by the university and the External Examiner is appointed to the respective colleges by the university itself. The External Examiner evaluates the students according to their performance and this is an unbiased evaluation.
- The Examination Registrar appointed by the Principal monitors the whole process of both Internal and External Examination diligently.

Mechanism to deal with Grievances of Internal/External Examination

Mid semester tests are conducted in both odd and even semester. The final examinations are conducted at the end of these semesters as per the date sheet released by the University.

Armed with a potent mechanism for redressal of the grievances of the students regarding any problem concerned with internal examination, the Office of the Controller of Examination of the college ensures that the process of handling examination related grievances is crystalline, time bound and efficacious.

The office of the Controller of Examinations of the college maintains record of the internal assessment of the students. The Assessment record of the students is shared and their queries for the same are duly satisfied and answered. There is a moderation committee at the college level that looks into any discrepancy in Internal Assessment marks and takes requisite steps to ensure transparency and objectivity.

For grievances related to University Examination forms, roll numbers, students can contact the Nodal Officer for examinations in college. The Nodal Officer coordinates with the designated person in the administrative office and requests him/ her to rectify the matter with the university. If a student is wrongly marked absent in the final result declared by the University and result of the candidate is withheld, the student can approach examination branch of the college and forward his/her her grievance to the Controller of Examination. The university provides a window of 15 days for redressal of result related grievances (reevaluation). The University has also given the provision of getting a copy of the answer sheet.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- The programme outcomes and course outcomes adopted for all programmes offered by the college are in accordance with the curriculum issued by Guru Nanak Dev University, Amritsar .These have been put on the home page of the official website of the college. Along with outcomes for each program and course, other associated information has also been displayed on the website .This includes aims of the program taught, qualifications of graduates in the program and the semester-wise distribution of courses.
- Learning outcomes based curriculum framework is envisioned to provide a focused, outcome based syllabus. It is designed with the view of making teaching learning experience more student-centric .The framework is expected to provide a student with knowledge and skills in the program they study along with transferable skills that will help in higher education, employment and personal development.
- Learning outcomes are communicated to students by the teachers who are well versed with them. Teachers actively participate in workshops for revision of syllabus as and when organised by Guru Nanak Dev University .Many teachers are also the members of syllabus sub- committees, thus increasing their familiarity with program and course outcomes.
- In general, teachers study these outcomes closely in order to incorporate them into the teaching learning process. Students are made aware of the program and course specific outcomes through orientation programs are conducted for first year students when they join classes particularly at the beginning of each semester.
- The program and course outcomes are uploaded on the college website to make the students aware. The students after reading these outcomes can visualise what they will be able to do and achieve at the end of the programme.
- Successful alumni are also invited to interact with both students and teachers where they share how the course opted by them shaped their career thus helping present students to understand and relate better with the slated course outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

- The college regularly evaluates the performance of students through various methods and seeks to understand the degree for which students attain program outcomes and course outcomes.
- The first way of assessing outcomes is through students responses to discussions and questions generated by teachers in the classrooms. The spontaneity and accuracy of students' answers are an effective and swift way to gauge whether they are observing the course well and in line with suggested outcomes. Class discussions inform teachers about students' attainment of outcomes such as the ability to connect theory with personal experiences, competencies to articulate and communicate ideas, capacity to tolerate vagueness and to critically analyse conflicting theories.
- Another way of assessing these outcomes is by analysing the quality of students' performance in assignments and practical files submitted by them and the grades they receive .The content of the assignment helps the teacher once again to understand if the comprehension demonstrated by students is in accordance to the program and codes outcomes .Gaps in the students' knowledge are then addressed in the classroom by the concerned teacher.
- A potent way to gauge out comes in the end of semester is examination result .Given that students' performance in these exams is based on grades given by the teachers from colleges other than the one in which they study, the results are also indicative of whether neutral assessors can sense the substance and incredibility of the students' work.
- A critical way of assessing the outcomes is the number of students successfully placed in jobs in each academic year.
- The data of the marks obtained by the students in final exams is analysed to calculate the past percentage and compare the result with the university pass percentage. The marks obtained by students in the MSTs, class assignments etc form the basis for internal assessment
- The learning outcomes of the meritorious students can be assessed from the rank of the students who are placed on the University merit list.
- Achievers are felicitated on Annual Prize Distribution function in categories such as- All Round Best Student of the Year, Meritorious students of the various streams, Roll of Honour for Academics and College for outstanding achievements in extra curricular activities.

Feedback Evaluation:

- The feedback taken from Student and parents is another important method of measuring attainment level of students in terms of program and course outcome as well as to understand the impact of teaching learning process.
- The faculty is also required to mention the past percentage of the respective classes in their Annual Confidential Reports. The results are discussed in the respective department meetings to formulate appropriate Strategies for better performance of the students. Reasons for under performance of students are identified and appropriate remedial measures are suggested.
- Placement, students progression and alumni as indirect measures.
- Number of students placed on campus and off Campus is an indirect measure of the course

program outcome. Student progression is another indicator of program/ course outcome.

- Students are encouraged to pursue studies both in India and abroad. While some choose to remain in discipline-centred, courses others choose specialized or professional courses.
- The alumni of the college occupying prestigious positions stand testimony to the achievement of course/ program outcome.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 68.99

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
242	221	249	257	290

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
312	290	366	404	453

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1</p> <p>Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.49</p>	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Innovation is the key to our better future. The academic ethos of the institution encourages Innovation and originality among its students and faculty. The teachers strive to innovate in the context of the pedagogy. They regularly attend refresher courses, workshops and seminars. The faculty is encouraged to apply for research grants, publish papers in reputed journals and collaborate with other academic institute for research.

Research Facilities

- Well-equipped library with a number of ICT enabled workstations, books, journals, magazines and e-resources.
- Development of Botanical Garden with numerous native species has evolved into a unique source of research across different disciplines.

- The unique exotic and native plants in Botanical Garden of the college are used for research by the Departments of Botany and Zoology.
- The UGC Cell and the office of RUSA also promote research while acting as a link between faculty and funding agencies.

Seminars, conferences and Capacity Building Initiatives

- The Department of Commerce galvanizes the students to plan startups and expand entrepreneurial skills by organising numerous seminars and extension lectures and workshops. Students are also encouraged every year to visit industries and build affinity with Industrialists at various levels.
- Various workshops and seminars are conducted which act as catalyst to spark off the ingenuity of the students to sharpen their innovativeness.
- The students undertake research projects under the superintendence of their respective faculty. Activities organised by different teaching Department provides a platform to students to exhibit their projects and exchange ideas with the experts.

Innovation Cell

- The institution has formed Innovation Council since 22.11.2019, which perpetually works for forging an ecosystem to stimulate the culture of innovation and bolster research among students and faculty.
- Students are motivated to work on new ideas and startups.
- Young entrepreneurs are regularly invited to share their experiences and success stories during regular meetings.

Intellectual Property Rights Cell

- Intellectual Property Rights Cell has been established in the Institution during the session 2021-22 under the guidance of Dr. Jasmeet Sethi and Dr. Sandeep Kumar . IPR refers to the legal rights given to the inventor or creator to protect his invention or creation for a certain period of time.
- On 28.03.2023 a lecture was conducted to make students aware of their intellectual property rights. The theme of this lecture was, “Awareness about Intellectual Property Rights” which was delivered by Dr. Sandeep. It protects the right of literary, artistic, musical works and sound recordings and films. It was emphasized that to the students that it protects the right of literary, artistic, musical works and sound recordings and films. The students were enlightened to take full advantage of the knowledge imbibed and encouraged to spread awareness in their age groups about this.

Resource Centre for Soft Skill Development and Training

- Soft skills are an essential part of improving one's ability to work with others and can have a positive influence on furthering one's career. They help in identifying the problems and implementing accurate solutions or fixes.
- All the teaching departments of the institution aid to bolster necessary soft skills among students, required for Innovation and growth using hand-on-approach, the students are trained in the key soft skills and various Seminars and Workshops are organised on personality development, goal

setting, critical thinking, time management, stress management, interpersonal skills, teamwork and communication expertise.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.03

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.16

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	5	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Extension activities are inherent to the functioning of the institution with dedicated forums to ensure the fulfilment of our responsibility towards society. A number of Extension activities conducted in the college campus, near by localities, city and colleges have earned appreciation for the volunteers and brought a positive change in the work areas and sensitized the students deeply.

In its quest of comprehensive augmentation of students, the college organizes various Extension activities under the banner of NSS NCC, Legal Literacy Club, Electoral Literacy Club, Red Ribbon Club ,Equal opportunity Cell ,Campus Beautification committee, Buddy, DAPO, Mission Tandarust Punjab, SVEEP have been conducted. They are:

- Fit India Movement
- Swachhata Pakhwada, Poshan Pakhwada
- Van Mahotsav
- World Population Day
- Ek Bharat Shreshth Bharat
- No burning of Straw, Plastic Waste Management
- National Road Safety Month
- Azadi ka Amrit Mahotsav
- Lecture on Legal Services
- National Constitution Day
- National Voters' Day
- National Youth Empowerment Day
- International Women Day
- AIDS Awareness
- Cancer Awareness Campaign
- Awareness about Cyber Crime
- Mission Pride of India
- National Cancer Awareness Day
- Blood Donation Camp
- Road Safety Week
- Mother Tongue Day
- World Population Day
- National Unity Day
- National Education Day
- World Human Rights Day
- Plogging Day
- Paul Talk on ' Personal Hygeine and Menstruation
- Lecture on 'Preparation of Competitive Exams'
- Extension Lecture on 'Mind Power and Memory Skill'
- Extension Lecture on 'Nature of Guru ship in Sikhism'

- Extension Lecture on ‘Sri Guru Granth Sahibji- Samajik Sarokar’
- Release of College Magazine ‘Randhir’
- Release of AARAMBH Magazine by Punjabi Department
- Drug Abuse Prevention Programme
- Eye Donation Awareness Campaign
- Cleanliness and maintenance of Statue of Captain Jhaggar Singh Online Nukkad Natak on the topic” save the Earth, No Use of Plastic”
- Celebration of 400 Birth Anniversary of Shri Guru Teg Bahadur Ji,
- Celebration of Birth Anniversary of Major Dhyan Chand, Dr. Bhimrao Ambedkar Swami Vivekananda as Yuva Divas
- World Environment Day on topic Ecosystem Restoration
- ‘Yoga : Types, Methods and Benefits’
- Health Support Services to COVID patients by NCC cadet
- Swachh Bharat Internship Programme
- Educational Tour to Science City Kapurhala
- Flood Relief Items to Kerala Flood Victims provided
- Rally on Vigilance Awareness Week
- Tree Plantation Drives
- Honesty Shop Inauguration at College Library
- Celebration of Senior Citizen Day
- Seminar on P.W.D Voters Enrollment
- 150th Birth Anniversary of Mahatma Gandhi
- Lecture on ‘Postal APP of Net Banking’
- Participation in Zonal and Inter Zonal Youth Festival
- Lecture on Oral Hygiene and consequences of Tobacco
- Lecture on Education System in India
- Lohri Celebration
- Essay Writing Competition on ‘Life, Teachings, Philosophy and Legacy of Guru Nanak Dev Ji’
- Extension Lecture on Employment Opportunities
- National Science Day
- Extension Lecture on ‘Job Opportunities in Marketing Sector
- Educational Tour to Jang-e-Azadi, Kartarpur
- Participation in District Level Mini Marathon
- Rally on 100th year of Jallianwala Bagh Massacre
- Cycle Rally to promote Cleanliness, Brotherhood and Communal Harmony
- Teacher’s Day Celebration
- Extension Lecture on Eye Transplantation
- Extension Lecture on Healthy, Happy and Successful Life
- Lecture on ‘Sensitization towards Disabled Persons’
- Extension Lecture on ‘ Communication Skills and Stress Management’
- Essay Writing Competition on Gadar Movement and its effects on Indian Freedom Struggle
- Educational Tour to Sultanpur Lodhi
- Poster Making on Water Pollution
- Online Training on Basics of Covid 19

As an outreach endeavor to promote the Sport of Cricket, the institution allows the use of college ground for Cricket practice.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- This Institution is a premier educational institution of North India with an exemplary mission to nurture the young students who are equipped to achieve success in a rapidly changing deeply interconnected world. This institution was incepted in the year 1856 by His Highness Raja Randhir Singh who saw *education* as an imperative to augment India's growth as a modern nation.
- Along with academics the stress is also on extra-curricular and co-curricular activities. The college has an extremely active National Service Scheme and National Cadet Corps. In addition there are several societies for extra-curricular activities like Debating, Dramatics, Dance Music and Creative Writing. The student societies work throughout the year at an impressive pitch providing avenues for the expression of the creative potential of the student community. The college perceives real challenge to be that of infusing in students sensibilities that can differentiate between just making a career and vocation.
- The education system in NJSA goes beyond the bookish knowledge of the subjects .This approach helps in achieving excellence not only in academics but also in multitudinal aspects of college life .We wish to promote multi-dimensional personality of all students. We have always been committed to create an environment in the college which helps the young minds to blossom and provide a platform for individual thinking and holistic development of the child's personality. We set standards and goals for ourselves and strive to achieve them – be it in the area of academics, sports, discipline, leadership and more.
- Excellence in academics is the hallmark of any good Institution and good results of our college prove without any doubt that our students have made us proud. None of these achievements would have been possible without the single minded commitment and dedicated care of our teachers. A number of our students have joined universities off shore for higher studies and have bagged job opportunities in prestigious companies
- In extra-curricular activities too, the college displays its mettle. Students have bagged top positions in several competitions in performing arts, Sports, debates and declamations. The innate talent of all the students is displayed and nurtured in the distinctive clubs-Music, Painting and Sketching, Rangoli, Dramatics, Dance, Public Speaking, Debating and so on and our students bag a number of prizes in Youth Festivals
- The college calendar remains studded with a rich variety of co-curricular activities. The Colossal potential showcased by the students during the functions and competitions has won a lot of applause. They participate in plethora of Interuniversity as well as inter college competitions and win laurels for their alma mater.
- The college maintains spotlight for unprecedented and unparalleled achievements in the field of games and sports. Sports competitions inculcate the spirit of positive challenges as

sportsmanship among the students and prepare them to face the life ahead

- Staying updated is the key to success in any field especially in the field of education. Our teachers constantly strive to stay updated by attending workshops and various training programs.
- If the mind is intensely eager, everything can be accomplished. Many milestones have been achieved and many still have to be reached. We at NJSA will continue our unceasing efforts to mould the young minds into well balanced personalities with confidence and zeal befitting the standards of this portal of education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 20

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	5	4	4

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 21

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Physical Facilities

The college has a facilitative environment having adequate infrastructure and physical facilities to promote intellectual growth and scholastic pursuits. The campus covers an area of 33 acres (7408.17 square meters). The college is committed to offer resourceful infrastructure for holistic growth of students. This helps to ensure physical as well as mental growth of the students and also instils the spirit of competition, cooperation, sportsmanship and teamwork among them.

Block Division

The institution is divided into five major blocks that are , Science Block, Library Building, U shaped Block, Commerce Block and New Block which are well connected through ramps and handrails to facilitate differently abled students and staff. Campus also includes Common room for students, lounge areas and separate canteens for Boys & Girls, lush green gardens, scooter and parking lot. The Administration Block of the institution consists of the Principal's office, the Accounts office, General office, Common Staff Room and Computer Lab.

Classrooms

For conducting effective delivery of its curriculum the college has 37 spacious classrooms including 16 ICT enabled smart classrooms, 2 Seminar Halls with AC facility and LCD projector, 3 Computer Labs, 2 Home Science Labs, 2 Music labs and 4 ICT enabled Science Laboratories.

Laboratories

The college comprises laboratories in the departments of Computer Science, Chemistry, Physics, Botany, Zoology, Home Science, Music and Functional English, fully equipped with lab instruments and ICT tools. The zoology lab of the college also includes a museum.

College Library

The well-stocked college library that contains 36,693 books on various subjects such as Humanities,

Science, Commerce, Computer Science, Social Sciences, Languages, Literature, General Knowledge and other related areas. Its impressive infrastructure comprises two reading room for students and staff maintained with E-Granthalaya software version 3.0, a book bank area, Librarian's room and a circulation counter.

Computer Facilities

There are 69 computers in the college to facilitate e-learning including 12 printers, 3 scanners and Wi-Fi facilities with 100 Mbps bandwidth. The surveillance of the campus is observed with 32 CCTV cameras installed at specific points.

Facilities for Sports

The institution's sports and games facilities are utilised for university Zonal matches, inter-college sports contests and various other institutional matches in which our students extend overwhelming participation. The outdoor sports facilities include Basketball Ground, Cricket Pitch and a large 400 meter playground for athletic events. The students of the college take part in various competitions at the District Level, State Level and University Level bringing rich laurels to the college. The sports events in which students participate are Freestyle Wrestling, Athletics, Cricket, Karate and Taekwondo. The indoor facility includes a well-equipped gymnasium comprising latest machines. Yoga and meditation are conducted in specific ways at college gymnasium and open ground that strengthen their minds.

Facilities for cultural activities

The institution actively engages the students through participation in various Inter College Competitions, Zonal and Inter Zonal Youth Festivals and Heritage Festivals. The college students take part in such competitions enthusiastically and perform excellently. Well-acclaimed professionals and experts are invited to help students prepare for the competitions. The students take part in such events as; Fine arts, Music Vocal and Instrumental, Theatre Items and Literary events and perform very well. During last five years The College has been champion in its zone once and has lifted runners up trophies many a times.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 63.59

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
53.71	61.69	20.75	11.07	42.76

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

- College library simulates the students to obtain, evaluate and recognise knowledge and to familiarised themselves with the trends of knowledge for further education and learning new disciplines. The main objective of an academic library's selection policy is to provide the college community with a wide range of scholarly materials that are consistent with the institution's mission, curricula/research needs, and academic freedom tenets. It offers the resources and encourages the thinking process, creativity, inquisitiveness and makes the learning more fruitful.
- Recognising the value of a well- equipped library for the growth of students and thereby of the institution, "S. Sochet Singh Aujla Library" of the college is one of the richest libraries in the region, having 36693 books on various subjects covering streams like Humanities, Science, Commerce, Computer Science, Social Sciences, Languages, Literature, General Knowledge and Competitive Exams many of which are rare.
- The library also comprises 75 academic and non-academic periodicals 03 Reviews, 09 Competitive Exam Chronicles and various Catalogues. The striking feature of Library are AC reading hall for students and staff, Wi-Fi facility , a book bank area, librarian's room and circulation counter. The availability of physical infrastructure requirements are met with, whenever a new course is introduced or a curriculum need arises.
- The college library's books are uploaded on KOHA software, the world's first free, very useful and advanced open source Integrated Library management system. It's available in the form of an app for android users. On this app anyone can not only search a library's catalogue from

anywhere, but can login into the library account and manage one's borrowings, check due dates etc.

- As a new venture, our institution has registered for N-LIST programme, which is funded by MoE, as a college component under the e- ShodhSindhu Consortium, which would provide access to more than 6000+ e-journals, 1,99,500+ e-books through N-LIST and 6,00,000 e-books through NDL.
- At the beginning of the every session, HOD's of various departments in consultation with the staff members, prepare lists of books and journals required for their respective departments. These requirements are subsequently approved by the Principal and sent to the Library for purchase of the same.
- A Digital Library is a network that allows students to access information from anywhere, at any time. Knowledge of large number of free digital libraries is provided to students in the form of links displayed in the library on the charts. Such an endeavour, offers a wealth of a knowledge resources without any cost, in the students and boosting their academic performance, thus expanding students' horizons in learning. Cloud storage has proved to be a boon indeed. The students with limited budget who can not afford the cost of subscription, get benefitted
- The students and staff of the college have a regular library visit. As our college is a Government body, most of the students are from rural areas and from weaker sections of society, so their need for syllabus related books is fulfilled by the library.
- The library advisory committee of the college, headed by the principal assesses and recommends measures to be taken for the enrichment and upkeep of the library regularly.
- The library staff is student-friendly and is accessible to facilitate the issue and return of books for the students and faculty.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

To meet the growing demands of technically skilled professionals in the modern competitive world, the college ensures that its students and faculty are facilitated with latest computers and software. The college constantly upgrades its IT facilities including Network, Internet and Wi-Fi in order to ensure an effective teaching-learning process.

Hardware Infrastructure

- The college has 3 computer labs along with 69 Computers. The third computer lab was inaugurated in July 2021, in which 15 computers donated by Mr. Ajayveer Singh Sehgal got installed.
- 03 Scanners, 12 Printers and 19 ICT enabled Smart Class Rooms comprising of 10 Touchscreen Boards and 03 Photostat Machines are also available in the campus.
- 32 CCTV cameras have been installed at specific points in the college campus for round the clock surveillance.
- The institution provides access to desktop systems for both students and faculty allowing them to use computer aid for academic projects, practical sessions and for learning.
- Teachers make use of various types of teaching methods to elevate the process of teaching in an easier way. Teaching aids can even make difficult subjects look easier. Apart from using only textbooks, the usage of various aids can make the students more interested in learning. The faculty uses Audio visual aids for the better understanding of the topic. These aids play a vital role in the retention of the topic matter and save energy and time of both the faculty and students. There are Smart Boards installed in some of the classrooms, used by the faculty members in an effective manner.
- In the current Academic Session 2022-23 the institution has purchased 3 Interactive Panels which boosted up the teaching learning process. These panels help teachers play a significant role as mentors towards building future leaders. These are installed in the rooms no 30, 103 and 104 and these have enhanced the teaching process.

Software Infrastructure

- All the computers in the college are supported by internet bandwidth of 100 Mbps which is indeed a seamless internet facility.
- The softwares used in the IT facilities of college are MS-Office 2007 and 2010, MS Front page 2003, Turbo C & C++ (3.2), Oracle log, Coral draw 12, Adobe Photoshop (7.0), Python, and SPSS 16.
- The college provides all standard computational and specific typesetting packages such as Oracle, Java, PHP, Python etc. that are database management system languages used for coding.
- Office automation packages like Open Office, MS Office are used and updated regularly.
- A backup is taken for all the systems and windows and antivirus are updated on a regular basis. LAN and Network connections are also monitored by the IT consultant.
- The college website is regularly maintained and upgraded.
- The IT facility also provides a platform to the students for accessing library books through KOHA app and they can check new arrivals in the library, due dates to return their books and many such benefits.
- As a new venture, our institution has registered for N-LIST programme, which is funded by MoE, as a college component under the e- ShodhSindhu Consortium,.
- To make learning process more effective various innovative methods are used by the teachers. This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge collectively. Learning combined with visual presentations proves fruitful.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)****Response:** 17.47**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 62

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 36.41**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
31.04	14.57	20.13	27.81	15.22

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 30.18

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
415	337	303	311	412

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.89

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	38	41	21	37

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 32.01

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
90	84	86	54	89

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
242	221	249	257	290

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 7.59

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
23	8	11	7	16

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 109

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	29	25	13	21

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 15.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	19	17	11	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- Alumni are an institution's most loyal supporters. They are a support not only for fund raising prospects but also generate invaluable word-of-mouth marketing among their social and professional networks.
- By engaging alumni, an institution can continue to benefit from their skills and experience.
- Alumni are great role models for current students and are often well placed to offer practical support to students as they start their careers. They are in the position to engage the expertise of the institution in their professional lives. They are an institution's ambassadors which take the knowledge of an institution to various cities within the city and abroad.
- The College has a strong Alumni Association that connects and engages the alumni with their alma mater and keeps them in touch with the development and the challenges faced by the College.
- The institution maintains friendly relationship with the old students on the regular basis and keeps them in touch with the development and challenges being faced. The College can take pride in this alliance as it is highly advantageous and favourable, that has enabled the institute to excel in various arenas.
- In keeping with the rapid increase of graduating students and the edifice of a strong alumni network, the commencement of each year embarks with General Body Meetings time to time in which various programmes are constituted. This endeavour is significant in catering to the development of the institution and the student community via both financial and non-financial programmes.
- The registered Alumni Association "Old Students Association" (OSA) is managed through executive committee of old students. Alumni Association has contributed significantly to the development of the institution through financial, non-financial, outreach and other support services
- The Alumni Association of the Institution provides a forum to alumni to connect, interact and support each other. The mission of this association is to build community that continues to nurture and transform life through sustainable support and action.
- The college organises an Alumni Meets with an interactive session between the alumni and students to discuss the different ways to improve the college infrastructure and teaching-learning methods. The college alumni is serving the nation at various prestigious positions and is actively involved in the betterment of the college and students by providing financial and other support services.
- The Association has its own bank account and the donations from old students are received in this

account. This account is jointly operated by the principal of the college and Secretary of the Association.

- Executive Committee meetings are called from time to time to discuss the work to be done in the college.
- Beautification work of the Old Students Association park in the college is sponsored by OSA.
- Training programmes are conducted in Government Schools and the surrounding neighbourhood villages to prevent the rate of school dropouts and to sensitize the community on the importance of education. Distribution of clothes and other necessary materials are collected and distributed to the downtrodden as and when a need arises. They organize programmes which facilitates the promotion of environmental friendly practices.
- Shri Ajayvir Sehgal, member OSA donated 15 computers with 50 UPS and 15 computer tables to the college on 19th June 2021, which has paved way for our rural youth to hone up their computing skills , who otherwise cannot afford personal computers

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

- The vision and mission of N.J.S.A. Government college targets at the perpetuation of an education system that promotes a prosperous and healthy society by catering to the needs of the students from varied socio-economical, regional, linguistic, rural and urban backgrounds, which form the main say of the college.
- The endeavours of equipping and imparting knowledge are regularly reviewed and redefined in view of changing National and Global trends of education.
- Goals are set to attain the objectives enshrined in the National Policy for Higher Education, entwined to inculcate academic accomplishments, social responsibility and to instill secular zeal.
- Institution is committed to academic excellence, socially relevant guidance, courses leading to employment and entrepreneurship.
- The Institution envisions to stay distinctive as an icon of preserved cultural heritage after having traversed sesquicentennial milestone, besides taking care to serve underprivileged and rural youth, educating them to social consciousness of rights and responsibilities , rooting out social evils and assisting in total literacy.
- Principal as chief administrator is at helm of all affairs. The functional officialdom is delegated to HODs, members of committees, cells and offices, who all work in unison to disseminate the knowledge by adopting a student centric teaching – learning pedagogy under diligently designed curricula.
- The institution concentrates on a miscellaneous domain approach to education, synthesized with an appreciation of cultural, traditional and ethical values & has come out as a valuable partner in the evolution of a just, human and inclusive society of a robust Nation.
- Governance of the college aligns with its vision and mission to bring forth skilled and inspired youth, particularly from weaker strata by embracing an efficient and democratic mode of administration, where all its stakeholders participate to the best of their abilities. Quality educational programmes and healthy practices are executed, keeping in mind, the NEP principle of an uncompromising adherence to the values and principles of inclusion, responsibility and social accountability.
- Regular meetings of administration represented by Principal with HODs, Committee conveners, Faculty members, Students and Staff help in smooth functioning viz-a-viz vision and mission objectives.
- The Institution practices decentralization and participative management in academic, administrative and non- scholastic arenas, which are three pillars of educational pedagogy.
- The Principal as administrative head formulates the operational policies in confidence with the staff council, IQAC and Heads of all the Departments - a process executed by holding regular suggestive discussions, dialogues, and meetings and thereafter dispensed to the hierarchical

members at both teaching and non-teaching levels.

- In pace with the NEP, the Institution has stepped into ‘Academic Bank of Credit’ platform created by National e- Governance Division (NeGD) of the Ministry of Electronics and information Technology. Also, under the affiliation of Jagat Guru Nanak Dev Punjab State Open University, Patiala, the College has enrolled students for skill based courses which help in increasing proficiency, growing skills and achieving improved scenarios of placements.
- Post COVID times, admission execution is being carried out in a blended mode in a streamlined way, which institution can boast of as a matter of pride , for being amongst a few in the Punjab State , indulging in this practice.
- The hierarchical autonomy inspires the institution for more input, efficiency, diligence, group cohesiveness and execution of assigned tasks with bubbling fortitude, enthusiasm and an in-depth zest in a comprehensive and collaborative way.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

- Strategic planning by an institution is a critical opportunity to imagine a better version of itself, gather novel proportions and be specific to achieve the calibrated goals. The institutional perspective plan aligns with vision and mission of the institution, which are two constant driving forces providing the thrust, passion and fervour to the N.J.S.A. members to strategize a conscientious plan of action and work in quality parameters.
- Directorate of Public Instructions, Colleges (Punjab) is an attached department that performs a co-ordinating role between secretariat and Colleges of State, augmenting matters relating to policy formulation, administrative affairs, and financial matters. So, the institution is administrated and conducted by rules and regulations laid down by D.P.I., Colleges.
- At the institutional level, controlling authority at the top of hierarchy i.e. the Principal, assisted by the statutory bodies lays down a framework set up as per the norms of UGC and NAAC.
- The mandatory committees like IQAC, Staff council, PTA, Alumni etc. are functional in consultation with the Principal, setting up regular meetings and maintaining minutes to ensure practice of democratic principles, teamwork and culture of excellence.
- Staff Council with Senior Faculty Members, HODs of 20 Academic Departments, under the stewardship of the Principal, look after academic domains pertaining to division of syllabi, academic planner, timetable allocation, co-curricular activities, seminars, workshops, conduction

of mid semester examinations and other related ventures.

- The institution being affiliated to GNDU (Amritsar), follows the Academic Calendar set forth by the university viz-a-viz curricula, examination, evaluation, vacations and cultural youth events.
- Extension and Outreach Programmes like NCC, NSS, Red Cross Society, Red Ribbon Club and Legal Literacy Club work towards orienting students to community services.
- Career Counselling and Guidance Cell and Students Welfare Committee work for professional development of students while Anti- Ragging Cell, Women Sexual Harassment Committee and Disability Redressal Cell, ensure no violation of rules within the campus and diligently work to address the related issues.
- Students' Council is a strong support mechanism to the faculty to promote the interests and raise a curtain on the problems encountered at student level.
- The Administrative Office of the College, comprising of the three sections- Establishment, Examination and Accounts, ensures seamless co-ordination between the colleges and the regulatory bodies.
- Non-Teaching Staff that includes , Senior and Junior Lecture Assistants, Lab Attendants and Class IV- employees ensure coherent and harmonious co-ordination with the students and the teaching bodies.
- The Permanent Staff is given its salary pertinent to the Pay Commission accepted by Government of Punjab. Guest Faculty Staff Salary is jointly allocated by DPI Colleges as well as from PTA fund of the institution. The Staff indulged in teaching of Self Finance Courses are paid from a separate SFS Fund.
- Permanent Teaching Staff is appointed by Punjab Public Service Commission while vacant non-teaching and supporting staff positions are filled at the college level as per the guidelines of DPI Colleges, Government of Punjab. Promotional policies and Grade enhancement are set up on par with the regulation of the Government.
- After the retirement, which is fixed, to be at the age of 58 years, the permanent staff is entitled to a retirement gratuity, fixed leave encashment and the amount that employee has contributed to his/her Provident Fund throughout the Service.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal of Teaching Staff

- The institute follows a well planned appraisal system for both teaching and non- teaching faculty, structured by the Government itself. Appraisal is prominently done on the basis of feedback received on the students' feedback forms. This provides an insight into one's own assessment of effectiveness of the teaching style and it's impact on the students. It also reflects the involvement of both teaching and non-teaching activities. Feedback forms are a showcase of a teacher's professional competence.
- The College has adopted "Performance Based Appraisal System" prescribed by UGC. Faculty performance is verified, validated and sent to the DPI colleges in the form of annual ACRs. The performance evaluation is done on the parameters like teaching and evaluation activities, extension activities, paper publications, seminars and conferences attended etc. The performance of contractual, part time and guest faculty staff is diligently monitored by the principal and HODs.
- Before the execution of a lecture, each staff member is required to be equipped with his/ her lesson plan. Prior to the commencement of the semester, teaching staff ensures to formulate an academic plan regarding the distribution of the syllabi fixed for the course being taught. The service books of permanent staff are updated time to time as per the requirement of DPI (colleges). The report of staff working against the vacant posts is also sent to the DPI office.
- Feedback procedure of the teachers, taken from the students, as instructed by IQAC is carried out by providing feedback forms to the students, which have a set questionnaire. The questions are structured to elicit response regarding the parameters like communication skills, subject

knowledge, discipline, work-ethics, curricula, effective mentoring, career counselling and magnificent mentor mentee attitude. This paves way to enhance teacher's ability in creating an interactive, discussion-oriented and democratic classroom which can be graded as academically excellent.

Performance Appraisal of Non teaching Staff

- The non teaching staff members put forward their self appraisal forms to their respective HOD's. The reviewing officer accords points to the concerned employee on the scale of 10 after a vigilant insight into self appraisal report filled. A constructive feedback is given to the employees so that they can further enhance their performance level and efficiency.
- Also the performance of the faculty both teaching and non teaching is verified and validated upon the set parameters such as teaching - learning evaluation, professional development, co-curricular and extension activities and their research and academic contribution. Faculty members are encouraged to attend FDPs , various Academic Courses, Conferences, Orientations, Workshops and Seminars to upgrade their skills and knowledge.
- As per the procedures outlined by the IQAC, the feedback forms are provided available online as Google forms and teacher-in-charge ensure that the students of the respective departments compulsorily fill the feedback questionnaire regarding permanent and temporary teaching staff.

Evaluation by the Alumni

- The Alumni Association are requested to provide their feedback regarding the functional system of the institution on regular basis. Their suggestions are entertained and implemented to improve and enhance teaching learning process.

Audits

- Time to time academic, administrative and performance audits are conducted. Henceforth college compliments it's work with high quality performance and documentation. All of these audits rated the college in good standing.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 3.78

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	5	1	3	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	23	26	27	28

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

- The Institution prepares a centralised Annual Budgetary plan in the beginning of the session that is thoroughly discussed and presented in IQAC meetings for timely salary payments, maintenance work required for college building, maintenance of the teaching aids, other teaching material and laboratory equipments. Regular External Financial Audit is done over the funds received through various agencies.
- The major sources of institutional financial resources are PTA fund, fee from students for regular and self financed courses, college canteen; RUSA, Equity and UGC grants and Old Students Association (OSA).
- PTA fund received from students is used for development of the college as well as for partial salary payment of guest faculty staff. The Institution also receives partial salary grant from DPI colleges, Punjab for Guest faculty posts and their record is maintained throughout the session. Library and Sports services are strengthened, laboratories are augmented and IT facilities are increased for better academic environment. The Institution maintains a Wi-Fi equipped campus for its staff members which enables them to use IT tools.
- The college caters to the rural, financially weaker sections of students in terms of scholarships. Government scholarships and projects enhance college resources. Incharge of Scholarship Committee keeps record of the scholarship of the students.
- Various educational funds from the Alumni, well-wishers of the college and corporates further strengthen the institution resources. The contribution of Alumni Association is allocated by Principal.
- The financial resources are also utilized for providing staff's need based financial assistance, purchase of library books, journals, laboratory equipments, modern teaching aids etc. Students are

also catered with canteen facility, safe drinking water, recreation rooms, common rooms, parks and play grounds.

- The institution conducts both internal and external audit regularly to ensure total transparency in financial matters. The Punjab Government's financial rules are properly implemented in financial transactions of the institution.
- Internal sources of finance include fees and funds from student PTA fund, fund and from self finance courses and donations. It's a continuous process which ensues after each and every financial transaction and the college itself carries out the initial stage of the internal audit. The officer incharge scrutinizes and verifies the financial data.
- The institution receives external funds from various sources such as UGC, guest faculty funds for their salary, scholarship funds for students , RUSA equity grant etc. During last five financial years number of grants have been received from RUSA, under infrastructure component and equity component. These grants have been used for the developmental and maintenance aspects of institute The bills and vouchers of the revenue expenditure are checked and a proper record is maintained and verified by the authority.
- Utilisation of funds received from various agencies are audited by the auditors appointed by the Government on the completion of ongoing project or grant and then utilization certificate is submitted to the concerned higher authority on regular basis.
- External financial audit is conducted by the Auditor of the Government. The purchase bills that come under internal financial audit are thoroughly checked by college Bursar and quotations are invited from the open market. These bills include expenditure on various institutional events
- The institution has meticulously adopted a transparent system for mobilising funds from different funding agencies. A proper procedure of purchase is also adopted. Quotations are called and prices are compared.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

- The IQAC is a Nodal agency of the Institution comprising the Principal as chairman and senior teachers from various departments that plays a significant role in maintaining and enhancing the quality parameters of the Institution. It systematizes and channelizes quality measures and efforts towards academic excellence. It conducts regular meetings for the institutionalising of quality

assurance strategies and skill development of both the faculty and the students.

- IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both at the professional and emotional fronts. In order to encourage a harmonious work atmosphere amongst the administrative and teaching faculty, seminars on Work Ethics, Stress Management, Soft Skills and Emotional Well-being are conducted on regular basis.
- Various quality initiatives are taken by IQAC like outcome based education, course outcome and their refinement, continuous enrichment of teaching-learning process, feedback from students, parents and faculty, promoting technology enhanced learning, remedial classes for weak students to improve their academics, tutorials and video lectures to enlighten the students. Apart from this, involvement of experts from other reputed organisations are called upon for additional study sessions by organizing guest talks to aid the students in their respective fields and make them competent. IQAC also promotes career counselling activities to efficate the career aspects of the students.
- Teams of teachers are sent to the nearby catchment areas in various Government and private senior secondary schools to increase the enrolment of the students. Under the guidance of Department of Higher Education colleges (Punjab), the College organised “Alumni Meet” of old students of the college, who are working as school teachers in the catchment area. Its aim was to increase enrolment of the students in the institution.
- The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals through Academic Departments. The IQAC is responsible for developing, co-ordinating and monitoring academic assessment activities to inspire improvement in student learning.
- For improving attendance and results of the students various initiatives are taken such as organizing Parents-Teachers Meetings, feedback from parents, students and alumni, MST and class tests to improve their results. Special remedial classes are arranged for slow learners and advanced and competitive books are provided to the learners to make them more skilled.
- All the Departments are encouraged to organise conferences and seminars on themes relevant to the educational needs and futuristic growth of the students. Such initiatives boost confidence of the learners and make them well competent to face the challenges of real life.
- All the faculty members prepare their lesson plans well in advance before the commencement of class work for the courses. Every faculty member maintains course file for each course being taught. Class review committee meetings are held with students to know the progress of course coverage, pedagogy practices and efficacy of the teaching learning process.
- The ICT tools are well maintained and teachers are encouraged to use these tools regularly. Workshops are organized to familiarize the faculty with the various teaching and communication platforms.
- The institution has switched over to the outcome based programmes by using brainstorming ideas. Course End Feedback and Programme Exit Feedback are collected from the students so as to improve upon the course content, it's delivery mechanism and evaluation system. Alumni feedback has helped in refinement of curriculum.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Being a gender- diverse institute, our vision rests on creating a safe space for our students by providing a gender sensitive and empowering education. The pedagogy of gender sensitization is not circumscribed in classrooms only. We take pride in having created an energetic campus which enables the students to contemplate critically and inquest. Gender equity has been the ultimate objective of our organization. Dwindling sex ratio has been a matter of prime concern (943 females for every 1000 males as per 2011 census).

Response

- Women Sexual Harassment Redressal Cell to sort out complaints pertaining to inappropriate behavior.
- Strife-free and secure surroundings ensured by Discipline Committee.
- Unerring vigilance on ragging in the campus by Anti-Ragging Cell.
- Activities organized by Legal Literacy Club to acquaint the students with their legal rights.
- Pedagogical, executive and infrastructure grievances addressed by Grievance Redressal Cell.
- Sensitizing the students for issues pertaining to female health like menstrual hygiene, sexual harassment at work, legal rights to parental property, domestic violence, entrepreneurship and economic independence

Provisions

- The college has provided common rooms to girls, both in the hostels as well as in college campus, where they can read, chat or play indoor games at leisure. Entire campus is green with seating benches at fixed places where girls can sit with peers, or with mentors or teachers and discuss and talk at ease.
- The College provides counselling facilities to students of both gender. Special attention is given to female students. Programmes such as, issues faced by young adults, reproductive health, healthy relationships stress management, personality development etc. are conducted every year for all students. Areas like gender sensitivity, eve teasing, physical, verbal and sexual abuse are also discussed during these programmes. All the first-year students in the first semester are individually made to meet the counsellor. The objective of this exercise is to create psychological awareness and the need for counselling in their adolescent life.

Representation in Numerous Panels

- Commensurate opportunities for girl students in Students Council Education
- Commensurate representation to female staff in College Advisory Committees.

Sensitisation via Academical Activities

- Inclusion of gender based topics in the curriculum to create awareness among the students.
- Contribution of research papers and studies on gender issues by faculty members.

Sensitisation via Extra curricular Activities

- Monumentalization of International Women's Day, International Day of Girl Child and National Girl Child Day as part of Beti Bachao Beti Padao campaign.
- Interactive talks, Webinars and workshops conducted by illustrious personalities on rights of women, self-defence, elimination of violence against women at workplace

Amenities

Safe and secure environment is a prerequisite for quality education.

- The campus is under electronic surveillance with 32 CCTV cameras.
- Well trained security personnel stationed at all entry and exit locations follow their protocol such as checking for college ID ensuring discipline and invigilating.
- A spacious and well-furnished Common Room with an attached washroom and a sanitary napkin vending machine has been designed to enable the female students to socialize, discuss and interact. An incinerator has also been instated for disposal of sanitary waste.
- Disparate washroom facility for girl students and female staff
- Child care and maternity leave for women staff.
- Maintenance of gender diverse records to appraise gender specified requisites.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance

and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- The college is committed to ensure inclusive and holistic learning. The multiple social cultural regional and economic backgrounds of students and staff are aptly acknowledged to contribute to egalitarianism, equity and comprehensiveness in pedagogy.
- Comprehensive admission policy of college encourages student intake from multiple socio-economic, regional and linguistic milieu.
- Equal Opportunity Cell of the college encourages equality among students belonging to different social categories such as, SC, ST OBC and differently abled to expedite the right to education.
- Socio- economic divides are addressed through the scholarship- free ships to close financial and digital gaps in education .The governance and faculty ensure that a sensitive attitude is maintained towards any social economic inequities among students.
- The college encourages forbearance by teaching students to respect different culture perceptions and practices. Diverse events are conducted by clubs, cells and offices of the colleges to instill the spirit of euphony and tolerance among the students. Different festivals and days of national and International importance are celebrated with zest and fervour.
- Across-the-board milieu ensured by in tandem working of Grievance Redressal Cell, Women Sexual Harassment Redressal Cell and Anti-ragging Cell.
- Commensurate access to career counselling provided to all students by Placement and Career Counselling.
- Participation in various heritage items in youth and heritage festivals acquaints the students with the rich social cultural heritage and tradition of Punjab and other regions.
- Youth sensitized towards the needs and challenges of the neighbouring rural community by the NSS units of the college.
- Curriculum is also conducive to sensitize students to ethical values and environmental cognizance.
- The college celebrates all major national and International commemorative days that include Independence Day Martyrs' Day, Ambedkar Jayanti, International Yoga Day World Environment Day.
- Swami Vivekananda's birthday is celebrated as National Youth Day to enlighten the students about his visions and ideas by organising certain competitions such as presentations and essay writing competition.
- Celebration of Matribhasha Diwas to promote morphological and cross- culturalism among the students.
- Electoral Literacy Club of the college celebrates National Voters' Day to acquaint the youth with their electoral rights, duties and electoral process.
- Red Ribbon Club,a collaboration project of Punjab State Aids Control Society, Chandigarh helps to increase awareness about HIV /AIDS and removes the stigma attached to the deadly infection.
- To hone scientific temperament of the students, National Science Day, World Science Day and National Mathematics Day are commemorated with poster presentation, projects and exhibitions.
- To acknowledge the contribution of women and girls around the world for a sustainable future, International Women's Day is commemorated by organising interactive sessions and expert lectures.
- Swachhta Pakhwada to bolster three Rs of waste management-Reduce,Reuse and Recycling.

- Wildlife Week aimed at protecting and preserving India's flora and fauna by organising nature walks and photography exhibitions.
- International Day of Forest to raise awareness of the importance of all types of forest by tree Plantation campaign in the college.
- Van Mahotsav by conducting tree Plantation drives and organising expert lectures, talks and presentations to sensitise the students for preserving and fortifying environment for a healthy future.
- Kargil Diwas, Armed Forces Flag Day, United Nations Day, NCC Day, Army Day are celebrated by the cadets of NCC wings with full fervour and enthusiasm.
- Commemorative days of Sikh gurus are celebrated with the ethos of ubiquitous brotherhood and humanity promulgated in their teachings.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice1: Environmental Related Efforts

Taking cognizance of NEP 2020 and National Biodiversity Targets 2021, the college has embraced practice of environmental sustainability which comprises perpetuation of natural resources and protection of ecosystem. The campus is known for its lush green environment and well-maintained grounds. Within its ambit comes, the creation of green and clean campus with large well-maintained lawns, a host of eco-friendly projects, awareness generation programs and an emphasis on sustainability. Massive endeavors have been made by the students and the academia to create awareness about environmental sustainability. Tree Plantation drives are conducted time to time throughout the year sensitising the students pertaining to environmental issues. At present the college flaunts 1022 plant species as its fauna. This has improved the biodiversity index of the campus by attracting many species of birds and insects. This novel initiative amalgamates the tradition by selecting species native to the region and modern Miyawaki technique thereby promoting natural restoration of land.

Botanical Garden

In order to provide practical knowledge of plants, our college has developed a botanical garden in the college campus. The main purpose of this garden is to inform students about the importance of medicinal plants. This garden also facilitates conservation of rare and endangered herbal plants. It has more than 65

species of economically important medicinal plants. Botanical garden is rich in plant biodiversity. The students learn about the various types of plant varieties like medicinal plants, ornamental plants, herbs, shrubs while enjoying the beauty of botanical garden. The different varieties of grasses, shrubs and trees also help in recharging of groundwater. In the botanical garden mostly those plants are planted which are required for taxonomy studies.

College and Campus Beautification Committee

This committee Works constantly towards creating awareness and sensitising the staff and students regarding the sustainable environment issues. The committee organises environment awareness drives and holds environment education classes. The students participate in projects of national environment awareness campaigns.

Waste management

To handle solid waste along with sustainability has been the prime focus of our college. Separate dustbins have been placed in the campus to collect both degradable and non degradable waste. Collection drives for newspapers and posters are held. Recycling workshops are held to create awareness about plastic waste, food waste and menstrual waste. The college continuously strives to create a zero waste campus by implementing 3 Rs of waste management-Reduce, Reuse and Recycle.

- Vermicomposting pits convert leaf litter into compost through biodegradation.
- There has been complete restriction on single use plastic.
- The waste water generated by ROs and air conditioners is used to water the plants.
- Printer cartridges are refilled and reused
- The college practices rain water harvesting and uses solar energy to combat greenhouse gas emissions, reduce energy bills and preserve the environment for future generation.

Outreach Environmental Activities

Large number of environmental related activities are undertaken to motivate the students and create social consciousness about environment sustainability by Inter department societies and CNN programmes .

Best Practice2: All round Development of Students

The goal of an inclusive education system is to provide all students with the most appropriate learning environments and opportunities for them to best achieve their potential. All children can learn and reach their full potential given opportunity, effective teaching and appropriate resources.

It is a new concept covering wide range of areas. It means to educate all the children in the same learning environment which provides personal, academic and professional development of all learners. It leads to a sense of belongingness within the classroom community. It is the process of education which promotes social acceptance, peace and cooperation.

Our institutions tries to develop effective education practices that would lead to transformation change for student learning and achievements. The focus is to develop effective verbal, non-verbal ,written, technological and communication skills to support and enhance student learning.

The context

Students get admission in various courses primarily on their on the merit basis but due weightage is also given to the socioeconomic backwardness. The institution complies with the norms of the punjab government with regards to reservation for SC/BC. Institutional procedures are chosen keeping in view that the majority of students belong to socioeconomic backward section so absolute endeavours are made to foment their cognitive ability to revamp into socially functional unit.

The Practice

Instruction plans are crafted, based on students'needs, curricular goals and subject matter. The emphasis is laid on the continuous assessment through innovative techniques such as seminars, assignments, current topics, quiz and project work in which maximum student participation is ensured. The institution provides an apt platform for students' all round development. The institute adopts innovative,student centric methods such as experiential learning,participative and problem solving methodologies to enhance learning experiences.The teaching approach is reciprocal not linear.The faculty members also attend various orientation programmes and workshops to hone their teaching skills.

The best efforts are made by the institution to provide financial assistance under government schemes on merit basis. Computer based courses are also part of the curriculum to provide students accessibility to the upcoming dynamic areas of study. These courses are self financed and relatively costlier for those students to afford. They can be made accessible for the weaker sections if obligatory funds are provided.

Evidence of Success

The achievement of educational inclusion is evident from increase in proportion of students from SC/BC categories in total enrolment in the institution.These students are also part of the merit position holders of the University and actively participate in various co-curricular activities like cultural and sports events .They exhibit valour, discipline ,spirit of adventure and loyalty towards duty in NCC unit.Excellent results in academics in all classes speak volumes of our success in sharpening the intellect of our students. Our students win considerable number of prizes in co-curricular activities in the inter college competitions and youth festivals .Our students succeed in sports arena and bring glory to their alma mater. Our distinguished alumni have become our brand ambassadors in disparate fields.

Problems

There are financial constraints in the implementation of the above mentioned goals. Some of the faculty positions as well as non- teaching posts are lying vacant. More seats are required in upcoming job-oriented courses. More vocational courses will ensure influx of students.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The relationship between N.J.S.A. Govt. College Kapurthala and Environment Sustainability would be ever striving as it continues to gear up in being distinctive viz-a-viz environment related sensitization. Since world is facing unprecedented environmental challenges and pollution crisis, therefore, keeping it in pace with the global focus, the institution too aims to put the ecosystem restoration on a high priority pedestal and put in all endeavors to recreate and restore it.

- In order to emerge out triumphant in achieving environment friendly framework, institute encourages the students to embrace green principles, practices and lifestyles in accordance with the 'Green Campus Policy' and 'Plastic Free Campus Policy', available at the website of the college.
- The institute works on the generic guidelines to make campus activities sustainable, as far as possible by keeping a watchful eye on the sectors such as resource optimization, energy management, landscapes, water conservation, transportation, procurement, waste management and event organization.
- With Environmental Studies as a compulsory subject in the curricula of third and fourth semester students, they are taught about environmental consciousness so that they can move towards the direction of global well-being in the field of environment sustainability.
- Our NCC, NSS units and Cultural Activity Wings function efficiently in the direction of Green Environment. Regular Drives of tree plantation are carried out within the campus as well as in the neighbourhood villages persistently. Outreach activities of cleanliness in the campus, in the neighbourhood as well as in the nearby wetlands are carried out throughout the year by NCC and NSS cadets.
- To promote environment sustainability the college has adopted the village Kanjali, district Kapurthala for constructive activities. The NSS volunteers visit the village for outreach programmes and spread awareness about Voting process, Voter Id cards, drugs prevention measures, environment friendly activities etc. The volunteers show robust participation in activities as Tree Plantation, Cleanliness Drives, Blood Donation Camps, Awareness Rallies etc.
- Keeping in pace with the 'Swachh Bharat Mission' NCC and NSS members indulge environment friendly activities such as cleaning of statue of Great persons time to time.
- The college upholds the best practices of environmental sustainability and education inclusion through various Initiatives. Botanical Garden has been developed by amalgamating the traditional and the modern Miyawaki technique thereby promoting natural restoration of land. It is developing into a hub of natural biodiversity and is a step towards reducing the carbon footprints of the region. The college prides itself on its diverse vegetation ranging from humble and commonly found plants and trees species to more exotic and hybrid varieties.
- The college disposes solid and green waste in a responsible manner. Green and Blue bins are separately kept for biodegradable and non-biodegradable wastes. Biodegradable waste is used by vermicomposting unit of the college while non-biodegradable waste are sent for recycling
- At present due to access to free digital books from various colleges and universities as well as

purchase of e- journal N-LIST (on 24.02.2023), the institution is advocating the instruction of NEP 2020. Making downloaded versions knowledgeable textbooks and study materials easily available, is definitely a novel green environment venture by the institution

- The college tries to minimise the use of chemical fertilisers and encourages the Plantation of trees that are indigenous, hardy and replenish water and nutrition in the soil. It is developing into hub of natural diversity and is helping to reduce the carbon footprint of the region. It has also ameliorated the biodiversity marker of the area by attracting many species of birds and insects. The students learn to appreciate their natural habitats. The college boasts of its 200 years old veteran people tree which is a landmark and heritage Tree.
- Botanical Garden of the Institution is a collection of trees bearing different canopies, shrubs, herbs and succulents. The college has adopted Green Greeting Culture. Instead of bouquets, guests and resource persons are greeted with the green plants presented in the pots.
- Over the past few years waste management has become a global concern. Waste management does not only save natural resources, biodiversity in human life but it also impacts the economy in a positive way. Proper solid waste collection is important for protection of public health and environmental quality. To handle solid waste along with sustainability has been the prime focus of our college. Separate dustbins have been placed in the campus to collect both degradable and non degradable waste. Collection drives for newspapers and posters are held. Recycling workshops are held to create awareness about plastic waste, food waste and menstrual waste.
- Vermicomposting unit has also been established in the botanical garden. This unit comprises two pits. Fallen tree leaves are collected in the morning along with the yard waste and are deposited in vermicompost pits prepared in botanical garden .These pits are half filled with cow dung, egg shells, vegetables peels and dry leaves to produce good quality, environment friendly manure to be used in college lawns.
- Liquid Waste Management also exists in the institution. Students are continuously sensitised to conserve water for a better tomorrow. Push type faucets have been installed and their proper maintenance is done regularly to check wastage of water .RO reject and waste water generated from air conditioners is used for watering the plants. Sprinklers have been installed in the lawns to reduce water consumption for Irrigation.
- The college campus beautification committee functions towards raising and maintaining planned diversity in the campus green areas. Large botanical garden aids to give practical demonstration to science students. This garden is used as a central nursery for raising horticulture plants that are used to beautify the campus.
- Being government institution, it primarily caters to the needs of students from socially and economically backward sections of society. The aim of the practice to enhance their learning capabilities so that they are better placed in the society.
- Various commemorative days related to environment for celebrated to sensitise the students about the importance of environmental preservation.
- The unique Institutional Distinctiveness of college is imbibed and carried forward by the alumni who are serving the nation at various prestigious positions.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Proctorial Board:

The Proctorial Board of the college is chiefly responsible for ensuring that the rules and regulations framed by the college are being followed by the students. This board is a strong body of ten members in the core committee and eleven members in extended committee. Cases of indiscipline or indecent behavior, student group harassment, threats and manhandling etc. are dealt strictly by the Proctorial Board.

Proctorial Board performs following duties in the college:

- To sustain discipline and to make sure that college rules are understood and followed.
- To oversee the general conduct of the students.
- To avert students from interrupting the peaceful atmosphere of the college.
- To fend off the students from participating in any political activity inside the campus.

Academic Audit

- Academic audit is a best practice to be continued in any organization for better results. This practice develops accountability of the individual members with regards to their academic performance.
- The Institution faced the conduction of Academic Audit successfully and earned highly satisfactory accolades.

Buddy Programme

- The state government launched student Buddy Programme to take the war against drugs into school and colleges to mark the 72nd Independence Day on August 15, 2018. It aimed to educate children about ill effects of drug abuse.
- Joining hands with Punjab Government, institution geared up to support vulnerable group of adolescents to ensure awareness about and combat drugs. Following 'Tu Mera Buddy'-The flagship campaign of the state government, our college has upheld an effective self-monitoring programme of counselling the youth. This is synergized with positive activity programmes like Voter Awareness, Declamation, Nukkad Nataks etc. Buddy groups not only prevent the youth from falling prey to the evil addictions but also help to develop skills.

Student Council

- Student Council serves as the voice for an entire student body and actively works with teachers and advisors to promote a better learning environment. The Student Council is also in charge of co-curricular activities that include the organization of academic meets, orientation sessions for the first year students and farewells for graduating batches.
- Apart from being engaged in important academic and administrative decisions, students contribute tremendously to the sports and cultural activities of the college.

Concluding Remarks :

It is worthwhile to mention that Nawab Jassa Singh Ahluwalia Government College being the avant-garde in research, groundwork and academics has been making momentous contribution towards the augmentation and evolution of higher education in the region. Propelled by mission and vision with support from the dedicated faculty, the college has been serving the society and enhancing the intellectual quotient of the region.

With the world becoming more globalised and interconnected, teaching children to be Global citizens is of paramount importance. The college aims at global citizenship education and thus enabling the young people to develop deeper awareness and an empathy so that they can comprehend complex realities of today and communicate effectively with others. Consistent improvement is result of the specific strategies and feedback mechanism adopted by the college. In order to ensure equal opportunities for all, standard operating mechanism have been adopted. Formation of various committees has helped to make decision making a fast and process dependent activity. The college frequently analyses teaching processes to keep its pace with state- of- the-art teaching practices. In order to ensure a comprehensive growth of students classroom, teaching is integrated with innumerable extra curricular activities and various awareness programs. These activities inculcate confidence and teamwork in students.

Keeping in mind its lofty targets, the college persistently tries to work on weaknesses and to beat the challenges.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :4</p> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>																				
1.2.2	<p>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>101</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>67</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	101	0	0	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	67	0	0	0	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
101	0	0	0	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
67	0	0	0	0																	
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>336</td> <td>275</td> <td>319</td> <td>320</td> <td>391</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>289</td> <td>266</td> <td>286</td> <td>284</td> <td>308</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	336	275	319	320	391	2021-22	2020-21	2019-20	2018-19	2017-18	289	266	286	284	308
2021-22	2020-21	2019-20	2018-19	2017-18																	
336	275	319	320	391																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
289	266	286	284	308																	

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
426	426	405	405	405

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
426	426	405	405	405

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	8	8	9	9

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
19	15	11	11	11

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.6.3 Pass percentage of Students during last five years (excluding backlog students)**2.6.3.1. Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
285	225	208	203	228

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
242	221	249	257	290

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
394	308	346	372	295

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
312	290	366	404	453

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.2.2. Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	1	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.1. Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	1	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

0	0	2	0	0
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Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	8	5	1	7

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	5	2

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
64	117	10	8	48

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	2	5	4	4

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV Verification :

Answer After DVV Verification :21

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
53.80	61.69	20.75	11.07	43.02

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
53.71	61.69	20.75	11.07	42.76

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 58

Answer after DVV Verification: 62

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12.61	15.18	26.45	33.69	19.99

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

31.04	14.57	20.13	27.81	15.22
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Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.1 **Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
415	337	297	311	412

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
415	337	303	311	412

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
47	26	42	25	41

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
90	84	86	54	89

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
312	287	343	387	421

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
242	221	249	257	290

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.2 **Percentage of students qualifying in state/national/ international level examinations during the last five years**

5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
30	20	15	11	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
23	8	11	7	16

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
39	72	81	51	51

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
21	29	25	13	21

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.2.2	<p><i>Institution implements e-governance in its operations</i></p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>																																								
6.3.3	<p><i>Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years</i></p> <p>6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 949 1046 1084"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>21</td> <td>8</td> <td>7</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1167 1046 1301"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>5</td> <td>1</td> <td>3</td> <td>1</td> </tr> </tbody> </table> <p>6.3.3.2. Number of non-teaching staff year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1379 1046 1514"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>23</td> <td>26</td> <td>27</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1592 1046 1727"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>21</td> <td>23</td> <td>26</td> <td>27</td> <td>28</td> </tr> </tbody> </table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	4	21	8	7	7	2021-22	2020-21	2019-20	2018-19	2017-18	3	5	1	3	1	2021-22	2020-21	2019-20	2018-19	2017-18	21	23	26	27	28	2021-22	2020-21	2019-20	2018-19	2017-18	21	23	26	27	28
2021-22	2020-21	2019-20	2018-19	2017-18																																					
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21	23	26	27	28																																					
6.5.2	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented 2. Academic and Administrative Audit (AAA) and follow-up action taken 																																								

3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

7.1.3 **Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per the supporting documents received from HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 54 Answer after DVV Verification : 61</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>41</td> <td>44</td> <td>47</td> <td>47</td> <td>49</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>36</td> <td>42</td> <td>46</td> <td>47</td> <td>48</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	41	44	47	47	49	2021-22	2020-21	2019-20	2018-19	2017-18	36	42	46	47	48
2021-22	2020-21	2019-20	2018-19	2017-18																	
41	44	47	47	49																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
36	42	46	47	48																	
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>66.41</td> <td>76.87</td> <td>47.20</td> <td>44.76</td> <td>63.01</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	66.41	76.87	47.20	44.76	63.01										
2021-22	2020-21	2019-20	2018-19	2017-18																	
66.41	76.87	47.20	44.76	63.01																	

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
84.75	76.26	40.88	38.89	57.99